

GREENE SOIL AND WATER CONSERVATION DISTRICT



BOARD OF SUPERVISORS MEETING AGENDA THURSDAY, February 24, 2024 – 6:30 P.M. 1363 BURNETT DR – XENIA, OHIO 45385

Call to Order:	Mike Beam, Chair	
Board Members Present:	Scott Harner, Vice Chair David Quallen, Fiscal Agent Mike Beam, Chair	Kim Snyder, Secretary Doug Anderson, Alt Fiscal
Staff Present: Meghan Moser, NRCS DO Grace Smith, Education/ F Amanda McKay, District	PR Specialist	Ken Middleton, Urban Specialist Brandon Corry, DM/RS II Warren McCarren, Senior Rural Specialist

Guests: _

OATH OF OFFICE FOR RE-ELECTED BOARD MEMBER Performed January 25, 2024___

I. Approval of Minutes of January 25, 2024, Greene SWCD Board Meeting and February 15, 2024,

Special Meeting (action)

Motion: ______2nd_____

II. Public Participation – (Any person or persons wishing to address the Greene Soil and Water Conservation District Board of Supervisors during their regular and/or special meetings will be given a five-minute period to address the board. The speaker will give his full name and address to the board prior to addressing them. Longer periods of time are to be scheduled prior to a board meeting with the Board's Administrator Amanda McKay.)

III. Staff Reports:

NRCS Update

- EQIP
 - Deadline to apply Feb 16th
 - Assessments/Rankings for 45 Applications
 - 3 Contracts obligated
- CSP
 - Deadline to Apply April 5th
 - Assessments/Rankings for 10 applications
 - 2 Contracts obligated
- CRP
 - First Come first served this year. First batching period March 1st
- CTA

• Visits as needed/called

Ag Update

- Hines Tile
- Doug Swaim Tile
- Joe Krajicek Tile
- Jamie Arthur High Tunnel
- Nathan Collett WW
- Josh Bingamon WW
- John Beam WW
- Bob Hiney WW
- Alan Anderson WW
- Ryan Barclay WW
- Aidan Kolbe WW
- David Trexler WW
- Cole Hiser WW
- Ruby Turner WW
- Kenny Beam WW and Tile
- Jeff Peterson WW
- Bob Jones WW
- Chad Mason WW
- Pond Calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments

Ditch Maintenance Update

- Enhanced crossing on Johnston Kirk Lucas ditch
- Placing rip rap around culvert on Gordin Sheely Ditch
- Beaver Dams on Wildman Paulin's Andrew ditches to be removed
- Met with Whitehall landowners to solve beaver issue
- Exploring new sprayer setup

Agricultural Pollution Abatement Update

• None

Urban Update

- Bellasara 5 Seeded on hold
- 811 Space Dr. Water Quality Basin approval. Meeting EPA NPDES conditions of permit.
- Popeyes Chicken (Wilmington Pk.) Sub-surface storage still needs maintenance
 old bldg. removed and under construction
- Sugar Point site inspection and construction.
- Magnolia Meadows- construction
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
 CONTINUAL
- Old Town State Park-detention Pond not completed
- Central State (Shorter Dr.) housing construction
- Central State Housing *under review
- Central State Maintenance Facility *under review for Stormwater

- Germain Ford pond problems continue, working with Engineering to find why there is not infiltration
- White Barn Trail (Sect. 2) construction / bond release.
- River Reserve- bond release, Sect. 4 and 2
- Nathaniel's Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Beaver Park Industrial Park
- Glenview Condo
- Road Widening of Fairgrounds Rd at St. Bridgid School
- Smith Rd- smell complaint
- Windermere retention pond maintenance investigation
- Various Drainage appointments.

Education Update

- Tree Sale
 - o Nearly sold out
 - ArBEER Day 4/27 at Devil Wind 2-5pm
- Cover Crop Symposium
 - March 27th 6-8PM
 - Wilmington College Academic Farm
- Pond Clinic
 - May 1st 6-8PM
 - Lucas Bros Farm
 - Fish sale will end on this date, pickup will be the following week at our office
- Test your Well
 - March 19th
 - Free nitrite/nitrate and total irons, \$20 metals testing, \$40 bacteria testing
 Farm Bureau will cover all costs associated for current FB members

Administrator Update

- Tire Collection- next March, April, May
- NACD Feb 9-15: Amanda, Doug, Kim, and Grace
- New Website working well
- Working on the transfer of funds for Urban work and the grant from the BOCC
- Slight progress on Grace's federal credentials and email address
- Cash basis submitted

IV. Correspondence

• None

V. Old Business

- A. Annual Plan of Work February 2024
- B. Committee Reports Urban Committee Education Committee – Rural Management – Program and Legislative Committee –
- C. Tree Sale

VI. New Business

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$7,655.25	251.50	873.32	8.00	10.0	\$29.50
Warren McCarren	\$44.95	1.55	2.30	0.00	120.0	\$29.00
Amanda McKay*	\$17,314.00	334.85	558.80	20.56	10.0	\$34.97
Ken Middleton*	\$28,294.06	527.51	1776.97	15.64	7.5	\$32.78
Grace Smith	\$1,469.81	37.20	112.77	19.88	24.0	\$25.75
	\$54,778.06					

A. Employee Leave Balances as of January 12, 2024

• *Includes Sick Leave

VII. Financial Reports/Bills to be Paid (action)

Fund	Balance Ending January 31, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$824,731.71	2	\$316,531.00	0	\$-
District	\$128,250.29	1	\$86.11	0	\$-
District CD- Matures 8/7/23					
(API Variable Rate 5.381%)	\$ 22,609.75	1	\$305.93	N/A	N/A

- Security Checking Account Interest for January 2024 \$86.11
- · Security CD Interest for ending 02/06/23- \$305.93, interest accrued as of 2/24 \$43.33
- · January 2024 Special Fund Expenses including salaries and benefits \$37,740.65
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.
 - District Fund: Doug Anderson \$_____ for reimbursement NACD
 - \circ District Fund: Area IV Envirothon: \$200- more than last year due to increasing

expenses

Motion: ______2nd_____

VIII: Upcoming Meetings & Events

3/19 Test your Well3/19-20 Tree Dipping3/22 Tree Sale Pick Up3/27 Cover Crop Symposium3/28 Board Meeting

IX. Adjourn:

Motion: ______2nd_____ Time: _____

GCSWCD District Account								
For the Period January 1, 2	024 through February 20	0, 2024						
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	1/1/24			Beginning Balance			128,186.18
111100	District Checking	1/25/24	4542	CDJ	Ken Middleton		22.00	
111100	District Checking	1/31/24	R011231	GEN	CK Int	86.11		
					Ending Balance			128,250.29
111100	District Checking	2/6/24	4544	CDJ			5,691.69	
		2/20/24			Ending Balance			122,558.60
130000	CD Security Natl. Bank				Beginning Balance			22,303.82
130000	CD Security Natl. Bank	2/6/24		GEN	CD Interest	305.93		
		2/20/24			Ending Balance			22,609.75
Reviewed by:					Date:			
Bradstreet & Associates								
Fiscal Agent								
District Director								

		2024 Voucher Activity District Fund					
Voucher	Vendor	For	Amount	Check No	Code	Date	
No.					LE	Paid	
		Paid per Board Approval					
24-1	Ken Middleton	Parking Reimbursement	\$ 22.00	4542	540701	1/25/24	Paid
		VOID		4543			
24-2	Warren County Nursery	Tree Sale Stock and Arbor Day Trees	\$ 5,691.69	4544	540905	2/6/24	Paid
		To be Paid per Board Approval					
	District CD held by Park Bank	Matures Aug 7, 2024 5.3810%	\$22,609.75				
	Reviewed by:			Date:			
	Bradstreet & Associates						
			_				
	Fiscal Agent						
	District Director						

GCSWCD	Special Fund							
For the Pe	eriod January 1, 2024 through	January 31,	, 2024					
Account I	D Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	1/1/24			Beginning Balance			547,871.81
110000	Special Fund Balance	1/5/24	1039921	CDJ	Verizon Wireless LE155		228.75	
110000	Special Fund Balance	1/8/24		GENJ	State of Ohio Matching Funds	66,531.00		
110000	Special Fund Balance	1/9/24		CDJ	Life Insurance LE 1513		39.50	
110000	Special Fund Balance	1/9/24	1040358	CDJ			1,580.00	
110000	Special Fund Balance	1/9/24	1040356	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	1/9/24	1040357	CDJ	Dean's Storage LLC		392.00	
110000	Special Fund Balance	1/12/24		GENJ	Local Match	250,000.00		
110000	Special Fund Balance	1/12/24	1040726	CDJ			15.00	
110000	Special Fund Balance	1/16/24	201801797	CDJ	Gr. Co. Services L 152		181.01	
110000	Special Fund Balance	1/22/24		CDJ	Public Emp. Retirement System		5,425.29	
110000	Special Fund Balance	1/26/24		CDJ	Salaries LE 151		25,275.20	
110000	Special Fund Balance	1/26/24		CDJ	Health Insurance LE 1513		3,384.00	
110000	Special Fund Balance	1/26/24		CDJ	Medicare Matching LE 1513		353.32	
110000	Special Fund Balance	1/26/24		CDJ	Dental Ins		35.88	
110000	Special Fund Balance	1/29/24		CDJ	Workers Compensation LE1512		241.15	
110000	Special Fund Balance	1/31/24	1041831	CDJ	Verizon Wireless LE155		229.55	
110000	Special Fund Balance				Current Period Change	316,531.00	37,740.65	278,790.35
		1/31/24			Ending Balance			826,662.16
	Reviewed by:					Date:		
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

GREENE SOIL & WATER CONSERVATION DISTRICT -2024 BOARD MEETING AGENDA

		2024 Voucher Activity Special Fund							
VIP									
	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date					015-0014-	Paid	paid	
				Paid per Board Approval (January)				•	
24-000060) 1/5/24	Verizon Wireless	01297	Cell Phone Services	\$ 230.00	5389.00	1/5/24	\$ 228.75	Paid
24-000067	7 1/5/24	Bradstreet & Assoc	850350	Bradstreet & Associates	\$ 500.00	5305.00	1/9/24	\$ 360.00	Paid
24-000067	7 1/5/24	Deans Storage	3238	Storage Unit Rental (Feb, March, April, May)	\$ 400.00	5328.00	1/9/24	\$ 392.00	Paid
24-000067	7 1/5/24	Streamline Software Inc	4523	Website migration and 1st year of service plan	\$1,600.00	5305.00	1/9/24	\$1,580.00	Paid
24-000067	7 1/5/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	1/12/24	\$ 181.01	Paid
24-000117	7 1/12/24	Warren SWCD	3050	Area IV DA Meeting	\$ 15.00	5407.00	1/12/24	\$ 15.00	Paid
24-000192	2 1/30/24	Verizon Wireless	01297	Cell Phone Services	\$ 300.00	5389.00	1/30/24	\$ 229.55	Paid
				Paid per Board Approval (February)					
24-000192	2 1/30/24	Bradstreet & Assoc	850350	Accounting Services	\$ 500.00	5305.00	2/7/24	\$ 360.00	Paid
24-000192	2 1/30/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	2/8/24	\$ 124.63	Paid
24-000117	7 1/12/24	US Bank Corp	116141	Office Supplies	\$ 360.00	5203.00	2/20/24	\$ 353.67	Paid
24-000170) 1/25/24	US Bank Corp	116141	Swearing in Board Meeting Expenses	\$ 100.00	5203.00	2/20/24	\$ 39.23	Paid
24-000170) 1/25/24	US Bank Corp	116141	OFSWCD Expenses	\$ 400.00	5407.00	2/20/24	\$ 257.19	Paid
24-000225	5 2/7/24	US Bank Corp	116141	NACD Expenses	\$7,500.00	5407.00	2/20/24	\$ 351.31	Paid
				To Be Paid per Board Approval					
				Reviewed by:				Date:	
				Bradstreet & Associates					
				Fiscal Agent					
				District Director					