



GREENE SOIL AND WATER CONSERVATION DISTRICT



BOARD OF SUPERVISORS MEETING AGENDA THURSDAY, April 25, 2024 – 6:30 P.M. 1363 BURNETT DR XENIA, OHIO 45385

Call to Order: _____ Mike Beam, Chair

Board Members Present: _____ Scott Harner, Vice Chair _____ Kim Snyder, Secretary
_____ David Quallen, Fiscal Agent _____ Doug Anderson, Alt Fiscal
_____ Mike Beam, Chair

Staff Present:

___ Meghan Moser, NRCS DC _____ Ken Middleton, Urban Specialist
___ Grace Smith, Education/ PR Specialist _____ Brandon Corry, DM/RS II
___ Amanda McKay, District Director _____ Warren McCarren, Senior Rural Specialist

Guests: _____

I. Approval of Minutes of April 25, 2024, Greene SWCD Board Meeting (action)

Motion: _____ 2nd _____

II. Public Participation – *(Any person or persons wishing to address the Greene Soil and Water Conservation District Board of Supervisors during their regular and/or special meetings will be given a five-minute period to address the board. The speaker will give his full name and address to the board prior to addressing them. Longer periods of time are to be scheduled prior to a board meeting with the Board's Administrator Amanda McKay.)*

III. Staff Reports:

NRCS Update

- **EQIP**
 - Assessments/Rankings for 45 Applications
 - 16 selected for funding: \$210,000
 - New EQIP Applicant Visits – numerous livestock/grazing operations
- **CSP**
 - Rankings completed for Greene
 - 3 Contracts obligated: \$ 92,635
 - Assisting Champaign, Union, Preble, & Montgomery with completing CSP Rankings
- **CRP**
 - Spring Waterway Construction underway
- **OTHER**
 - People's Garden Initiative - The Giving Garden - \$2,090

Ag Update

- Hines Tile
- Doug Swaim Tile
- Joe Krajicek Tile
- Collins Tile
- Jamie Arthur High Tunnel
- Nathan Collett WW

- Josh Bingamon WW
- John Beam WW
- Bob Hiney WW
- Alan Anderson WW
- Ryan Barclay WW
- Aidan Kolbe WW
- David Trexler WW
- Cole Hiser WW
- Ruby Turner WW
- Kenny Beam WW and Tile
- Jeff Peterson WW
- Bob Jones WW
- Chad Mason WW
- Pond Calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments

H2Ohio

- Application period is open until 5/31
- Acres currently full although still accepting people to join the wait list
- Need to sign contract to accept money from the program
 - Motion: _____ 2nd _____

Ditch Maintenance Update

- Spraying and inspections starting
- Special herbicide order placed, using up last year's excess first
- North Fork Massie Creek EPA report due 5/15 to Sanitary Engineering
- Herbicide order placed
-

Agricultural Pollution Abatement Update

- None

Urban Update

- Bellasara 5 Bond Release
- Sugar Point site inspection and final construction
- Magnolia Meadows- construction
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
 - CONTINUAL
- Old Town State Park-detention Pond opening soon
- Central State Tech Center under construction
- Germain Ford – pond problems continue, working with Engineering to find why there is not infiltration
- White Barn Trail (Sect. 2) construction
- River Reserve- 5 proposed to construct soon
- Nathaniel's Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Glenview Condo
- Grandview Stormwater discharge (Road Widening of Fairgrounds Rd at St. Bridgid School)
- Topp Self Storage
- Pier Storage
- Darnell Dr. Stop Work Order
- Windermere retention pond maintenance investigation
- Various Drainage appointments - Borrow Pit Upper Bellbrook Rd.
-

Education Update

- Envirothon
 - April 30 was the Area IV Envirothon, Cedarville and Beaver creek both had two teams and Beaver creek team 2 placed 3rd overall
 - Beaver creek will participate in the State Envirothon June 3-5 at Hocking College
 - \$100 to Beaver creek Advisor to cover costs
- BWA- Native Plant Sale
- Attending native plant sale June 8th to share SWCD information
- Amanda and I are presenting at the Ohio Ag Educators Conference on June 11

Administrator Update

- Tire Collection- next June and July
- More progress on Grace’s federal credentials and email address- went to the Federal Building yesterday for finger printing
- Form 11
- Have forms ready to sign for Star Ohio Accounts- need notary (that can’t be me)
- BOCC Resolution
- Tree Sale
- Apparel / More Hats? / Fair
- Website news
- Annual Meeting: Need DATE/ and location... Jasper Hills?

IV. Correspondence

- None

V. Old Business

A. Annual Plan of Work: April 2024

B. Committee Reports: Urban Committee –
 Education Committee –
 Rural Management –
 Program and Legislative Committee –

VI. New Business

A. Employee Leave Balances as of May 17, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$8,140.53	256.70	886.06	19.25	0.0	\$29.50
Warren McCarren	\$1,580.50	23.25	32.97	31.25	104.0	\$29.00
Amanda McKay	\$19,269.17	373.25	592.84	29.56	6.0	\$34.97
Ken Middleton	\$28,946.38	557.41	1763.79	5.64	3.0	\$32.78
Grace Smith	\$2,234.59	18.90	134.04	67.88	16.0	\$25.75
	\$60,171.16					

- *Includes Sick Leave

Motion: _____ 2nd _____

VII. Financial Reports/Bills to be Paid (action)

Fund	Balance Ending April 30, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$802,272.80	2	\$124,404.65	0	\$-
District	\$135,719.12	3	\$1,808.32	1	\$_____
District CD-Matures	\$ 22,909.82	1	\$300.07	N/A	N/A

8/7/24 (API Variable Rate 5.380%)					
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- Security Checking Account Interest for April 2024 – \$88.32
 - Security CD Interest, interest accrued as of 5/20 \$43.91
 - April 2024 Special Fund Expenses including salaries and benefits \$33,906.64
 - For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.
 - District Fund: May Tire Collection: \$_____
- Motion: _____ 2nd _____

VIII: Upcoming Meetings & Events

5/23 Board Meeting/ TAG
5/31 End of H2Ohio Sign Up

IX. Adjourn:

Motion: _____ 2nd _____ Time: _____

GCSWCD Special Fund								
For the Period April 1, 2024 through April 30, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	4/1/24			Beginning Balance			719,558.41
110000	Special Fund Balance	4/2/24	0201801957	CDJ	Gr. Co. Services L 152		40.65	
110000	Special Fund Balance	4/2/24	1046219	CDJ	Verizon Wireless LE155		229.55	
110000	Special Fund Balance	4/3/24		CDJ	Life Insurance LE 1513		39.50	
110000	Special Fund Balance	4/5/24		GENJ	S&W State Funds	66,531.00		
110000	Special Fund Balance	4/5/24	1046585	CDJ	OFSWCD LE157		300.00	
110000	Special Fund Balance	4/9/24	1046713	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	4/15/24		GENJ	S&W Local Match	57,873.65		
110000	Special Fund Balance	4/18/24	1047626	CDJ	USBank Corporate Payment Syste		1,220.76	
110000	Special Fund Balance	4/19/24		CDJ	Salaries LE 151		24,320.00	
110000	Special Fund Balance	4/19/24		CDJ	Health Insurance LE 1513		3,384.00	
110000	Special Fund Balance	4/19/24		CDJ	Medicare Matching LE 1513		339.46	
110000	Special Fund Balance	4/19/24		CDJ	Dental Ins		35.88	
110000	Special Fund Balance	4/19/24		CDJ	Workers Compensation LE1512		232.04	
110000	Special Fund Balance	4/25/24		CDJ	Public Emp. Retirement System		3,404.80	
110000	Special Fund Balance				Current Period Change	124,404.65	33,906.64	90,498.01
		4/30/24			Ending Balance			810,056.42
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date						015-0014-	Paid	paid	
Encumbered										
24-000568	5/8/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00				Encumbered
24-000599	5/16/24	US Bank Corp	116141	Office Needs	\$ 550.00	5203.00				Encumbered
Paid per Board Approval (April)										
24-000414	3/26/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	4/1/24	\$ 40.65		Paid
24-000414	3/26/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	4/1/24	\$ 229.55		Paid
24-000415	3/26/24	OFSWCD	086681	Don Rehl Memorial Fund	\$ 300.00	5409.00	4/4/24	\$ 300.00		Paid
24-000414	3/26/24	Bradstreet & Assoc	850350	Accounting Services	\$ 500.00	5305.00	4/9/24	\$ 360.00		Paid
24-000411	3/26/24	US Bank Corp	116141	Cover Crop Symposium Expenses	\$ 500.00	5203.00	4/17/24	\$ 72.06		Paid
24-000454	4/4/24	US Bank Corp	116141	Ohio Stormwater Conference	\$ 800.00	5407.00	4/17/24	\$ 449.00		Paid
24-000493	4/17/24	US Bank Corp	116141	Ditch Maint Expenses	\$ 610.00	5203.00	4/17/24	\$ 600.50		Paid
24-000493	4/17/24	US Bank Corp	116141	Tree Sale Expenses	\$ 100.00	5203.00	4/17/24	\$ 99.20		Paid
Paid per Board Approval (May)										
24-000466	4/9/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	5/3/24	\$ 229.45		Paid
24-000549	5/3/24	Warren SWCD	3050	Area IV DA Meeting	\$ 15.00	5407.00	5/3/24	\$ 15.00		Paid
24-000305	2/28/24	Montgomery Insurance	08285	Annual Insurance Premium	\$5,600.00	5361.00	5/16/24	\$5,244.00		Paid
24-000567	5/8/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	5/16/24	\$ 360.00		Paid
24-000568	5/8/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	5/16/24	\$ 475.30		Paid
24-000319	3/1/24	US Bank Corp	116141	ECCO Conference	\$ 800.00	5407.00	5/20/24	\$ 155.68		Paid
24-000437	4/1/24	US Bank Corp	116141	Local Envirothon Expenses	\$ 400.00	5203.00	5/20/24	\$ 46.78		Paid
24-000454	4/4/24	US Bank Corp	116141	Ohio Stormwater Conference	\$ 800.00	5407.00	5/20/24	\$ 177.22		Paid
24-000615	5/20/24	Deans Storage	3238	Storage Unit Rental (June, July, Aug, Sept)	\$ 432.00	5328.00	5/20/24	\$ 432.00		Paid
Reviewed by:										
Bradstreet & Associates										
Fiscal Agent										
District Director										
Date:										

GCSWCD District Account								
For the Period April 1, 2024 through May 21, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	4/1/24			Beginning Balance			133,910.80
111100	District Checking	4/22/24	R011241	GENJ	MCD Test your well	500.00		
111100	District Checking	4/22/24	R011242	GENJ	Test Your Well	340.00		
111100	District Checking	4/25/24	R011245	GENJ	APRIL TIRE COLLE	880.00		
111100	District Checking	4/25/24	4551	CDJ	Treasurer of State of Ohio		561.60	
111100	District Checking	4/25/24	4552	CDJ	Greene County Environmental Se		880.00	
111100	District Checking	4/30/24	R011246	GENJ	Ck Interest	88.32		
111100	District Checking	4/30/24			Ending Balance			134,277.52
111100	District Checking	5/3/24	4553	CDJ	Pace Analytical Services		3,970.00	
111100	District Checking	5/3/24	4554	CDJ	CandleBrook Farm		1,655.00	
111100	District Checking	5/6/24	4555	CDJ	Ohio Federation of SWCD		150.00	
111100	District Checking	5/9/24	4556	CDJ	Conservation Demonstrations In		3,554.24	
111100	District Checking	5/15/24	R011246	GENJ	Warren County Nurs	914.47		
111100	District Checking	5/15/24	R011247	GENJ	Xenia Tree Commit	282.34		
111100	District Checking	5/21/24	R011248	GENJ	Warren County Nurs	170.00		
111100	District Checking	5/21/24			Ending Balance			126,315.09
130000	CD Security Natl. Bank	4/1/24			Beginning Balance			22,609.75
130000	CD Security Natl. Bank	5/6/24	CDINT	GENJ	CD Interest	300.07		
130000	CD Security Natl. Bank	5/21/24			Ending Balance			22,909.82
Reviewed by:				Date:				
Bradstreet & Associates								
Fiscal Agent								
District Director								

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval (April)							
24-9	Ohio Treasurer of State	Sales Tax for Tree Sale 2024	\$ 561.60	4551	540905	4/25/24	Paid
24-10	Greene County Environmental Services	April Tire Collection	\$ 880.00	4552	540902	4/25/24	Paid
Paid per Board Approval (May)							
24-11	Pace Analytical Services LLC	Test your Well 2024	\$ 3,970.00	4553	540701	5/3/24	Paid
24-12	Candlebrook Farm	Pond Clinic Catering and Rental	\$ 1,655.00	4554	540902	5/3/24	Paid
24-13	OFSWCD- Envirothon	State Envirothon Volunteer Registration	\$ 150.00	4555	540701	5/6/24	Paid
24-14	Conservation Demonstrations Inc	Rainfall Simulator w/ Pans + Urban Attachment	\$ 3,554.24	4556	550401	5/9/24	Paid
To be Paid per Board Approval							
24-15	Greene County Environmental Services	May Tire Collection		4557	650902	5/23/24	To be Paid
	District CD held by Park Bank	Matures Aug 7, 2024 5.3810%	\$22,909.82				
	Reviewed by:			Date:			
	Bradstreet & Associates						
	Fiscal Agent						
	District Director						