

**Minutes of the June 26, 2025, Board of Supervisors
Greene Soil & Water Conservation District**



Place: 1363 Burnett Drive, Xenia, OH 45385

Call to order: Scott Harner, Chair

Time: 6:33 p.m.

Board Members Present: Mike Beam Kim Snyder Scott Harner
 Jerrod Pickens Doug Anderson

Staff Present:

Meghan Moser, NRCS DC Ken Middleton, Urban Specialist
 Elise Snarr, Education/PR Specialist Brandon Corry, DM/RS II
 Amanda McKay, District Director Warren McCarren, Rural Specialist Emeritus

Guests:

Alison Manning - ODA

Approval of minutes:

Scott asked for a motion to approve the minutes of the March Board Meeting.

Motion made by Mike Beam to accept the minutes above as presented. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Jerrod Pickens- Yes, Scott Harner – Kim Snyder - Yes

Public Participation:

Alison spoke about the upcoming “Lunch and Learn” series for board members. Upcoming dates are August 28th and November 20th. Financials will be sent out soon. Alison informed everyone about the new MOUs for APAP which are due September 1st. H2Ohio budget was cut by \$2.5 million leaving it now at \$53.6 million.

NRCS Update:

Meghan gave an update on all NRCS activities. Tyree Wilborne, a new intern, started on June 16th. Je’Lon Thomas is currently working part-time, with a schedule of 30 hours per pay period, based out of the Xenia office. In Logan County, FSA compliance reviews were conducted, with 18 sites evaluated for Highly Erodible Land (HEL) and Wetland Conservation (WC) compliance. She also attended Mid Contract Management (MCM) Training in Urbana. Meghan and Warren conducted several Conservation Technical Assistance site visits during this period. Amanda asked for any further business or questions, and none were brought forward.

Ag Update:

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Josh Bingamon WW - Construction has been completed
- Cole Hiser WW
- Hines AWMS working on design and cost estimate
- WW re-enroll visits
- Bob Jones WW New CRP
- Ben Wildman WW New CRP
- David Ormsbee WW New CRP
- Richard Penewit WW New CRP
- David Quallen WW New CRP
- Bruce Sullivan CRP
- Starvation Acres WW New CRP
- Chad Mason WW
- Josh Anders AWMS working on design and cost estimate Cultural Resources started
- Ross Moffitt AWMS working on design and cost estimate Cultural Resources started
- Suzanne Bush grazing design
- Dan Edgington AWMS and grazing
- Wanderlust Flowers high tunnel

- Roy Snyder high tunnel
 - EQIP Farm Inventory and Evaluation Visits
 - Misc drainage appointments and plans
 - CRP PIP visits
 - Watkins Road Group Main
 - Brian Thompson WW
 - Kenny Beam Tile
 - Alek Culbreath drainage and potential WW
- Amanda asked for any further business or questions, and none were brought forward.

H2Ohio:

Completed the 1st round of payments for all enrolled cooperators. We are now working on arranging a local training for the next part of the BMP certification process.

Ditch Maintenance Update:

Warren updated us on the DM programs. The NFMC report was submitted to the Sanitary Engineering department. Spraying projects are currently underway, with mowing scheduled to begin soon. Additionally, work is ongoing with the Auditor’s Office on lot splits and special assessments. Also, working on tweaking the set up with actuators to move the spray nozzles up and down from inside the cab. Amanda asked for any further business or questions, and none were brought forward.

Urban Update:

Ken is overseeing several projects throughout the county

- Bellasara Punchout, Sect 2 and 5
- Countryside sub-division Reviewed
- Magnolia Meadows- construction
- Landings of Sugarcreek: punch out Sect. 4 (Clearing of pond has begun) and Sect 1/ 2 Trench settling
- Old Town State Park-Bridge over SR 68 no activity (clearing of path has started)
- Central State Tech Facility *under construction
- Nathaniel’s Grove, Sect. 14 under construction
- Pier Storage (Spring Valley Twp.) no activity
- Feedwire Farm construction has begun
- Greene Nursing Home - construction
- Hillside Farm - construction
- Topp Storage (Spring Valley) - construction
- Cornerstone South no activity
- Grands of Sugarcreek construction, Erosion control, street sweeping and detention pond cleanout, meeting
- Moore / Shockley Borrow Pit
- Eleazor Rd.
- Anderson Rd.
- Misc. Drainage appt.

Amanda asked for any further business or questions, and none were brought forward.

Education Update:

Elise gave her first update as the new Educator. There are several outreach and educational events planned and underway. The annual meeting with the Greene County Farm Bureau is scheduled for August 26th at Gilbert’s Party Barn. The State Envirothon took place from June 2nd to 4th at Wilmington College. Additional events included the Project Learning Tree (PLT) Teacher Field Day, the FFA Teachers Conference, and the WPAFB Pollinator Expo. Discussions are ongoing regarding a potential replacement for the Enviroscope model. In preparation for the fair and the annual meeting, giveaways have been arranged - hats were ordered prior to the 6% tariff increase, and new pens have been selected. It was decided to purchase new measuring cups and rain gauges as giveaways. Amanda asked for any further business or questions, and none were brought forward.

Motion was made by Kim Snyder to purchase 2 new Enviroscares for \$2992.82 plus shipping. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Jerrod Pickens- Yes, Kim Snyder- Yes.

Administrator Update:

Amanda gave the Administrator update. Perry and Associates conducted our Agreed-Upon Procedures (AUP) audit for the 2023/2024 fiscal year. We are currently reviewing potential additions to our Employee Manual, including a Parental Leave Policy and aligning the Annual Leave Anniversary levels with state standards. Plans for the upcoming Annual Meeting and Election are also underway; the event will be held at Gilbert's Party Barn in partnership with the Farm Bureau. As in previous years, we will cover the cost of food, while the Farm Bureau will provide desserts and reimburse us for the facility rental. The Greene County Farm Forum is asking for a \$200 donation for their scholarship, this is the same as last year. The Greene Co. Jr. Fair Board is also asking for support to purchase the Jr. Fair awards. Last year we donated \$50 to apply to the natural resource's projects.

Motion made by Kim Snyder to donate \$200 for Farm Forum scholarship. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Jerrod Pickens- Yes, Scott Harner – Yes, Mike Beam-Yes

Motion made by Mike Beam to donate \$50 to Greene Co JFB. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Jerrod Pickens- Yes, Scott Harner – Yes, Mike Beam-Yes

Agricultural Pollution Abatement Update:

None

Correspondence:

None

Old Business:

None

New Business:

A. Employee Leave Balances as of June 13, 2025

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour
Brandon Corry	\$18,430.37	325.90	965.62	15.75	5.0	\$31.61
Warren McCarren	\$4,287.83	110.05	119.34	28.00	84.0	\$31.06
Amanda McKay	\$21,128.00	318.85	727.42	63.31	3.0	\$37.46
Ken Middleton	\$33,061.33	554.51	1766.64	3.14	7.0	\$35.11
Elise Snarr	\$1,035.38	4.65	8.17	33.00	0.0	\$27.50
	\$77,942.91					

- *Includes sick leave

Motion was made by Kim Snyder to accept the Employee Leave Status Report. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Jerrod Pickens- Yes, Kim Snyder- Yes

Financial Reports/Bills to be Paid

Fund	Balance Ending May 31, 2025	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills

Special	\$818,223.97	0	\$-	0	\$-
District	\$10,470.25	1	\$25.77	1	\$50.00
DF StarOhio	\$247,553.63	1	\$680.88	-	\$-

- Security Checking Account Interest for May 2025 – \$25.77
- StarOhio May 2025 Dividend: \$680.88
- May 2025 Special Fund Expenses including salaries and benefits \$50,126.45
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

Motion was made by Kim Snyder to accept the finances. Seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Jerrod Pickens- Yes, Kim Snyder - Yes

Upcoming Meetings & Events:

7/11 Leadership Float
7/22 Area IV DA Meeting
7/24 Board Meeting and Tire Collection
7/27-30 Supervisor School

Adjourn:

Motion made by Scott Harner to adjourn at 7:58 p.m. and seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Jerrod Pickens- Yes, Kim Snyder- Yes

Scott Harner, Chair

Mike Beam, Acting Secretary

Amanda McKay, District Director
(Minutes)

GCSWCD District Account								
For the Period May 1, 2025 through June 24, 2025								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	5/1/25			Beginning Balance			87,750.86
111100	District Checking	5/22/25	ACH	GEN.	transfer from district fund		77,000.00	
111100	District Checking	5/22/25	4584	CDJ	Ken Middleton		306.38	
111100	District Checking	5/22/25	4585	CDJ	Ohio Federation of SWCD		132.00	
111100	District Checking	5/22/25	4586	CDJ	Elise Snarr		55.00	
111100	District Checking	5/22/25	4587	CDJ	PLT Ohio		50.00	
111100	District Checking	5/30/25	R011327	GEN.	ck int	25.77		
111100	District Checking	5/31/25			Ending Balance			10,233.25
111100	District Checking	6/12/25	R011326	GEN.	Test Your Well	900.00		
111100	District Checking	6/17/25	4588	CDJ	Gilberts Party Barn		250.00	
111100	District Checking	6/24/25			Ending Balance			10,883.25
120000	Star Ohio Fund	5/1/25			Beginning Balance			169,872.75
120000	Star Ohio Fund	5/22/25	ACH	GEN.	transfer from district fund	77,000.00		
120000	Star Ohio Fund	5/30/25	R011328	GEN.	Inc Div Reinvestment	680.88		
120000	Star Ohio Fund				Ending Balance			247,553.63
120000	Star Ohio Fund	6/24/25			Ending Balance			247,553.63
	Reviewed by:						Date:	
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2025 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
25-12	Ken Middleton	Ohio Stormwater Conference Reimbursement	\$ 306.38	4584	540701	5/22/25	Paid
25-13	OFSWCD- Envirothon	State Envirothon Registrations	\$ 132.00	4585	540902	5/22/25	Paid
25-14	StarOhio Account	District Fund Transfer to Star Ohio	\$77,000.00	ACH	120000	5/22/25	Paid
25-15	Elise Snarr	Reimbursement for background check	\$ 55.00	4586	530501	5/22/25	Paid
25-16	PLT- Ohio	PLT Teacher Field Days	\$ 50.00	4587	540701	5/22/25	Paid
Paid per Board Approval							
25-17	Gilberts Party Barn	Annual Meeting Facility Rental	\$ 250.00	4588	530501	6/17/25	Paid
To be Paid per Board Approval							
25-18	Greene County Jr Fair Board	Sponsor Jr. Fair Awards	\$ 50.00	4548	540902	6/26/25	To be Paid
STAR OHIO INVESTMENT ACCOUNT							
25-14	StarOhio Account	District Fund Transfer to Star Ohio	\$77,000.00	ACH	120000	5/22/25	Transferred
	StarOhio Account	Income Dividend Reinvestment	680.88			5/30/25	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

GCSWCD Special Fund								
For the Period May 1, 2025 through May 31, 2025								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	5/1/25			Beginning Balance			871,450.42
110000	Special Fund Balance	5/14/25	1074658	CDJ	Bradstreet & Associates		444.00	
110000	Special Fund Balance	5/14/25	1074659	CDJ	Montg. Insurance		5,487.00	
110000	Special Fund Balance	5/14/25	1074661	CDJ			233.26	
110000	Special Fund Balance	5/14/25	1074662	CDJ	USBank Corporate Payment Syste		219.00	
110000	Special Fund Balance	5/15/25		CDJ	Public Emp. Retirement System		3,338.26	
110000	Special Fund Balance	5/15/25	1052519	CDJ	Gr. Co. Services L 152		175.86	
110000	Special Fund Balance	5/22/25		CDJ	Life Insurance LE 1513		33.00	
110000	Special Fund Balance	5/28/25		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	5/28/25	1075542	CDJ	Dean's Storage LLC		432.00	
110000	Special Fund Balance	5/29/25		CDJ	Workers Compensation LE1512		243.73	
110000	Special Fund Balance	5/30/25		CDJ	Salaries LE 151		35,421.08	
110000	Special Fund Balance	5/30/25		CDJ	Health Insurance LE 1513		3,561.39	
110000	Special Fund Balance	5/30/25		CDJ	Medicare Matching LE 1513		499.47	
110000	Special Fund Balance				Current Period Change		50,126.45	-50,126.45
		5/31/25			Ending Balance			821,323.97
	Reviewed by:						Date:	
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2025 Voucher Activity Special Fund									
VIP									
requisition No	Created Date	Vendor	Vendor #	For	Amount	Code 015-0014	Date Paid	Amount paid	Status
Encumbered									
25-000700	6/13/25	US Bank Corp	116141	First Service for Mule	\$ 400.00	5305.00			Encumbered
25-000704	6/17/25	US Bank Corp	116141	SSS Expenses	\$2,500.00	5407.00			Encumbered
25-000711	6/17/25	US Bank Corp	116141	Office Supplies and Organization	\$ 600.00	5203.00			Encumbered
25-000711	6/17/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00			Encumbered
25-000711	6/17/25	T-Mobile	4877	Cell Phone Services	\$ 400.00	5389.00			Encumbered
25-000712	6/17/25	Bradstreet & Assoc	850350	Accounting Services	\$ 600.00	5305.00			Encumbered
Paid per Board Approval (May)									
25-000478	4/14/25	Bradstreet & Assoc	850350	Accounting Services	\$ 600.00	5305.00	5/14/25	\$ 444.00	Paid
25-000478	4/14/25	US Bank Corp	116141	Office Supplies	\$ 500.00	5203.00	5/14/25	\$ 219.00	Paid
25-000478	4/14/25	T-Mobile	4877	Cell Phone Services	\$ 300.00	5389.00	5/14/25	\$ 233.26	Paid
25-000479	4/14/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	5/14/25	\$ 175.86	Paid
25-000541	5/1/25	Montgomery Insurance	08285	Insurance Premium	\$5,600.00	5361.00	5/14/25	\$5,487.00	Paid
25-000635	5/27/25	Deans Storage	3238	Storage Unit Rental (June-Aug)	\$ 432.00	5328.00	5/27/25	\$ 432.00	Paid
Paid per Board Approval (June)									
25-000591	5/14/25	Bradstreet & Associates	850350	Accounting Services	\$ 800.00	5305.00	6/13/25	\$ 402.00	Paid
25-000591	5/14/25	T-Mobile	4877	Cell Phone Services	\$ 400.00	5389.00	6/13/25	\$ 263.45	Paid
25-000592	5/14/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	6/13/25	\$ 53.51	Paid
25-000620	5/21/25	The Printing Center	08922	Updated business cards and brochures	\$ 400.00	5408.00	6/13/25	\$ 304.20	Paid
25-000620	5/21/25	US Bank Corp	116141	Office Supplies	\$ 400.00	5203.00	6/17/25	\$ 339.99	Paid
25-000642	5/28/25	US Bank Corp	116141	SSS Registration	\$ 600.00	5407.00	6/17/25	\$ 525.00	Paid
25-000666	6/4/25	US Bank Corp	116141	PLT Conference	\$ 500.00	5407.00	6/17/25	\$ 427.55	Paid
25-000704	6/17/25	Harworth Tire and Auto	054335	Service for the F-250	\$ 800.00	5305.00	6/23/25	\$ 333.97	Paid
To Be Paid per Board Approval									
							Reviewed by:		
							Date:		
Bradstreet & Associates					_____		_____		
Fiscal Agent					_____		_____		
District Director					_____		_____		