



GREENE SOIL AND WATER CONSERVATION DISTRICT



Board of Supervisors Meeting Minutes Thursday, May 21, 2026 – 6:30 P.M. 1363 Burnett Dr. – Xenia, OH 45385

Call to Order: Mike Beam – Chair

Time: 6:34 P.M.

Board Members Present:

- Scott Harner, Vice Chair
- Jerrod Pickens, Secretary
- Mike Beam, Chair

- Kim Snyder, Fiscal Agent
- Doug Anderson, Alt-Fiscal

Staff Present:

- Meghan Moser, NRCS DC
- Elise Snarr, Education/PR
- Amanda McKay, Director

- Ken Middleton, Urban
- Brandon Corry, DM/RS
- Warren McCarren, RS

Guests: Alison Manning – ODA

Approval of Minutes

Doug Anderson asked for a motion to approve the minutes of the April Board Meeting.

Motion made by Doug Anderson to accept the minutes above as presented. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder – Yes, Doug Anderson – Yes, Scott Harner – Yes.

Public Participation

Staff completed State Match verification forms and participated in required Human Resources training. Staff also attended the District Administrators (DA) meeting with all Area 4 supervisors in preparation for upcoming activities and initiatives. The Board Member Tip of the Month focused on the evaluation process, providing guidance and resources to support effective board governance and performance assessment.

NRCS Update

Meghan gave an update on all NRCS activities. The Environmental Quality Incentives Program (EQIP) received 34 applications, with 6 contracts selected for funding. Staff are currently processing payments for completed conservation practices. The Conservation Stewardship Program (CSP) received 10 applications, and 5 contracts were selected. For the Conservation Reserve Program (CRP), all applicants were selected during the first and second sign-up periods. A Quality Assurance Review (QAR) will be conducted June 2–4, 2026. In total, approximately \$700,000 has been obligated for conservation efforts in Greene County through these programs. Amanda asked for any further business or questions, and none were brought forward.

Ag Update

Warren gave an update on construction projects. Staff completed EQIP and CRP conservation practice designs and developed cost estimates for approved projects. A preconstruction meeting was also held for the installation of a livestock watering pumping station associated with a 2023 conservation contract, ensuring project plans and requirements were reviewed prior to construction:

- Doug Swaim Tile
- Joe Krajicek Tile
- Josh Bingamon WW – Construction has been completed
- Cole Hiser WW
- Hines AWMS working on design and cost estimate
- Conducting WW re-enroll visits
- Bob Jones WW – New CPR
- Ben Wildman WW – New CRP
- David Ormsbee WW – New CRP
- Richard Penewit WW – New CRP
- David Quallen WW – New CRP
- Bruce Sullivan CRP
- Starvation Acres WW – New CRP
- Chad Mason WW
- Josh Anders AWMS working on design and cost estimate, cultural resources started
- Ross Moffitt AWMS working on design and cost estimate, cultural resources started
- Suzanne Bush grazing design
- Dan Edgington AWMS and grazing
- Wanderlust Flowers high tunnel
- Ron Snyder high tunnel
- EQIP Farm Inventory and Evaluation and Visits
- CRP PIP visit
- Walkins Road Group Main
- Brian Thompson WW
- Kenny Beam Tile
- Alek Culbreath drainage and potential WW
- Miscellaneous drainage appointments and plans

Amanda asked if there were any further business or questions, and none were raised.

H2Ohio Update

One new contract was approved during the reporting period, and all existing contracts were successfully renewed. Additionally, the deadline for completing contract requirements has been extended, with all contracts now required to be completed by August 31, 2026.

Ditch Maintenance Update

Brandon updated us on the DM programs. The North Fork Massie Creek inspection report was completed and submitted to the Greene County Sanitary Engineering Department. Brandon conducted routine inspections and vegetation spraying activities to support the maintenance and functionality of drainage infrastructure. Letters were mailed to landowners along project areas to notify them of upcoming annual maintenance activities. Brandon completed pesticide applicator continuing education requirements to maintain certification and stay current on best management practices. Amanda asked for any further business or questions, and none were brought forward.

Urban Update

Ken is overseeing several projects throughout the county:

- Bellasara Punchout, Sections 2 and 5
- Countryside Sub-division – reviewed
- Magnolia Meadows – Construction
- Landings of Sugarcreek – punchout, section 4 (cleaning of pond has begun), Sect. 2 – trench settling
- Old Town State Park – Bridge over SR 68- no activity (clearing of path has started)
- Central State Tech Facility – under construction
- Nathaniel’s Grove, Section 14 – under construction
- Pier Storage (Spring Valley) – No Activity
- Feedwire Farm – construction has begun
- Greene Nursing Home – construction
- Hillside Farm – construction
- Topp Storage (Spring Valley) – construction
- Cornerstone South – No activity
- Grands of Sugarcreek – construction, erosion control, street sweeping, detention pond clean out
- Moore/ Shockley Borrow Pit
- Eleazor Rd
- Anderson Rd
- Miscellaneous drainage appointments

Ken provided updates on the above-listed urban projects. New subdivision is possibly underway. Section 2 of Feedwire Farms has begun construction. Amanda asked for any further business or questions, and none were brought forward.

Education Update

Elise gave an update as the Educator. Elise attended Summit Academy’s career day and demonstrated the Enviroscope. May 7th was the Fish Sale pickup. Elise has partnered with Little Miami Watershed Network to create a two-week Junior Naturalist Camp for the youth. Elise gave a presentation at Trebein Elementary school to the 4th grade class. Amanda asked for any further business or questions, and none were brought forward.

Motion made by Kim Snyder to approve \$1,500 up to \$2,000 for Junior Naturalist Camp. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder – Yes, Doug Anderson – Yes, Scott Harner – Yes.

Director Update

Amanda gave the Administrator update. The H2Ohio Cover Crop Project is almost complete; just the final documentation needs to be completed. Overall, H2Ohio programming continues to be very time-consuming. Summer Supervisors School registration needs to be turned in soon. Currently, Amanda, Elise, and Kim plan to go. The combined Greene/Waren leadership float will be June 26th. The Forestry Walk with Pheasants Forever will be held on 6/13. Hopefully, the Tire Collections will return in June, July, Sept., and October. We have received the grant funding from Ohio EPA but have not yet secured the disposal contract. Plans are in motion for the annual meeting and election. We will once again be hosting a joint meeting with Greene County Farm Bureau- Amanda and Brooks will work out the details, hoping for the 1st week in September. The Form 11 was completed and will be submitted following the meeting. Amanda asked for any further business or questions, and none were brought forward.

Agriculture Pollution Abatement Update

None

Correspondence

None

Old Business

None

New Business

A. Employee Leave Balances as of May 15th, 2026

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour Rate
Brandon Corry	\$22,172.71	418.30	992.03	8.25	10.0	\$32.87
Warren McCarren	\$7,485.53	176.25	175.98	55.50	19.5	\$32.30
Amanda McKay	\$23,271.59	353.25	833.04	35.81	2.0	\$38.96
Ken Middleton	\$35,973.30	572.91	1799.65	28.39	9.0	\$36.51
Elise Snarr	\$2,748.46	50.35	38.20	45.75	0.0	\$28.60
	\$91,651.58					

Motion was made by Kim Snyder to accept the Employee Leave Status Report. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, and Doug Anderson- Yes, Scott Harner – Yes.

B. Financial Reports and Bills to be Paid

Fund	Balance Ending April 30, 2026	# of Deposits	Total of Deposits	# of Outstanding Bills	Total of Outstanding Bills
Special	\$918,084.88	1	\$60,813.00	1	\$70.18
District	\$38,548.01	2	\$79.69	2	\$957.14
DF StarOhio	\$277,752.92	1	\$890.38	-	\$-

- DF Checking Account Interest for April 2026 - \$4.69
- StarOhio April 2026 Dividend - \$867.21
- April 2026 SF Expenses including salaries and benefits - \$36,843.52
- Additional Details can be found in the attached Financial Spreadsheets

Motion was made by Kim Snyder to accept the finances. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Upcoming Meetings and Events

- 6/13 Forestry Walk
- 6/18 Tire Collection? (Not Official Yet)
- 6/25 Board Meeting
- 6/26 Leadership Float
- 7/26-28 SSS

Adjourn

Motion made by Kim Snyder to adjourn at 7:12 p.m. and seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Mike Beam, Chair

Doug Anderson, Acting Secretary

Amanda McKay, District Director

Attached Financial Reports

Sage Report for Greene SWCD District Fund

GCSWCD District Account								
For the Period April 1, 2026 through May 7, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	4/1/26			Beginning Balance			38,673.32
111100	District Checking	4/8/26	R011361	GENL	Education Program	75.00		
111100	District Checking	4/23/26	4611	CDJ			205.00	
111100	District Checking	4/23/26	4612	CDJ			500.00	
111100	District Checking	4/30/26	R011366	GENL	CK Int	4.69		
	District Checking	4/30/26			Ending Balance			37,898.01
111100	District Checking	5/6/26	ACH	GENL	Transfer Star Ohio/Park		25,000.00	
		5/7/26			Ending Balance			12,898.01
120000	Star Ohio Fund	4/1/26			Beginning Balance			277,752.92
120000	Star Ohio Fund	4/30/26	R011365	GENL	Inc Div Reimbursen	867.21		
	Star Ohio Fund	4/30/26			Ending Balance			278,620.13
120000	Star Ohio Fund	5/6/26	ACH	GENL	Transfer Star Ohio/F	25,000.00		
		5/7/26			Ending Balance			303,620.13
<hr/>								
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

Activity Report for Greene SWCD District Fund

District Fund Activity- May Board Meeting 2026							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
26-13	Warren County Nursery	ArBrew Day Tree Donation	\$ 205.00	4611	540905	4/23/26	Paid
26-14	Xenia Tree Committee	ArBeer Day Tree Donation	\$ 500.00	4612	540902	4/23/26	Paid
To be Paid per Board Approval							
26-15	StarOhio Account	District Fund Transfer to Star Ohio	\$ 25,000.00	ACH	120000	5/6/26	Posted
26-16	Ohio Treasurer of State	Tree Sale Sales Tax	\$ 661.84	4613	540905	5/21/26	To be Paid
26-17	StarOhio Account	District Fund Transfer to Star Ohio	\$150,000.00	ACH	120000	05/18/26	Posted
26-18	Ken Middleton	Ohio Stormwater Meeting Expenses	\$ 295.30	4614	540701	05/21/26	To be Paid
STAR OHIO INVESTMENT ACCOUNT							
	StarOhio Account	Income Dividend Reinvestment	\$ 867.21			4/30/26	Accrued
26-15	StarOhio Account	District Fund Transfer to Star Ohio	\$ 25,000.00	ACH		5/6/26	Posted
26-17	StarOhio Account	District Fund Transfer to Star Ohio	\$150,000.00	ACH		05/18/26	Posted
Reviewed by:				Date:			
Bradstreet & Associates		_____		_____			
Fiscal Agent		_____		_____			
District Director		_____		_____			

Sage Report for Greene SWCD Special Fund

GCSWCD Special Account								
For the Period April 1, 2026 through April 30, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	4/1/26			Beginning Balance			895,405.92
110000	Special Fund Balance	4/7/26		GENJ	Q4 State Matching Funds	60,813.00		
110000	Special Fund Balance	4/9/26	1077528	CDJ	Gr. Co. Services L 152		104.10	
110000	Special Fund Balance	4/9/26	1096538	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	4/10/26	1096632	CDJ			200.00	
110000	Special Fund Balance	4/15/26		CDJ	Public Emp. Retirement System		3,790.96	
110000	Special Fund Balance	4/16/26		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	4/17/26		CDJ	Salaries LE 151		27,078.40	
110000	Special Fund Balance	4/17/26		CDJ	Medicare Matching LE 1513		377.62	
110000	Special Fund Balance	4/17/26	1097254.01	CDJ	USBank Corporate Payment Syste		131.08	
110000	Special Fund Balance	4/17/26	1097239	CDJ	AT&T former SBC		70.18	
110000	Special Fund Balance	4/17/26	1077254.02	CDJ	USBank Corporate Payment Syste		659.48	
110000	Special Fund Balance	4/20/26		CDJ	Workers Compensation LE1512		186.33	
110000	Special Fund Balance	4/27/26		CDJ	Health Insurance LE 1513		3,805.72	
110000	Special Fund Balance	4/29/26		CDJ	Dental Ins		38.40	
110000	Special Fund Balance				Current Period Change	60,813.00	36,843.52	23,969.48
		4/30/26			Ending Balance			919,375.40
Reviewed by:				Date:				
Bradstreet & Associates								
Fiscal Agent								
District Director								

Activity Report for Greene SWCD Special Fund

Special Fund Activity- May Board Meeting 2026									
VIP	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date			Encumbered		015-0014-	Paid	paid	
26-0005180	5/1/26	Montgomery Insurance	08285	Insurance Premium	\$ 7,000.00	5361.00			Encumbered
Paid per Board Approval									
26-0004132	4/1/26	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	4/8/26	\$ 104.10	Paid
26-0004136	4/1/26	Bradstreet & Associates	850350	Bradstreet & Associates	\$ 400.00	5305.00	4/8/26	\$ 360.00	Paid
26-0004135	4/1/26	T-Mobile	4877	Cell Phone Services	\$ 300.00	5389.00	4/9/26	\$ 200.00	Paid
26-0003580	3/18/26	US Bank Corp	116141	Tree Sale and Education Program Expenses	\$ 400.00	5203.00	4/17/26	\$ 131.08	Paid
26-0004128	4/1/26	AT&T	003733	Internet Services	\$ 100.00	5389.00	4/17/26	\$ 70.18	Paid
26-0004443	4/8/26	US Bank Corp	116141	Ohio Stormwater Conference Registration	\$ 300.00	5407.00	4/17/26	\$ 250.00	Paid
26-0004444	4/8/26	US Bank Corp	116141	Ohio Stormwater Conference Expenses	\$ 600.00	5407.00	4/17/26	\$ 409.48	Paid
Paid per Board Approval									
26-0005179	5/1/26	Bradstreet & Associates	850350	Accounting Services	\$ 400.00	5305.00	5/4/26	\$ 360.00	Paid
26-0005176	5/1/26	T-Mobile	4877	Cell Phone Services	\$ 300.00	5389.00	5/6/26	\$ 200.00	Paid
26-0005178	5/1/26	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	5/6/26	\$ 244.81	Paid
26-0004133	4/1/26	US Bank Corp	116141	Education and Office Supplies	\$ 300.00	5203.00	5/19/26	\$ 253.68	Paid
26-0005177	5/1/26	AT&T	003733	Internet Services	\$ 100.00	5389.00	5/19/26	\$ 70.18	Paid
				Reviewed by:				Date:	
				Bradstreet & Associates					
				Fiscal Agent					
				District Director					