



# GREENE SOIL AND WATER CONSERVATION DISTRICT



## BOARD OF SUPERVISORS MEETING AGENDA THURSDAY, October 23, 2025 – 6:30 P.M. 1363 BURNETT DR – XENIA, OHIO 45385

**Call to Order:** \_\_\_\_\_ Scott Harner, Chair

**Board Members Present:**     \_\_\_ Scott Harner, Chair                                     \_\_\_ Kim Snyder, Fiscal Agent  
  \_\_\_ Jerrod Pickens, Member                                     \_\_\_ Doug Anderson, Secretary  
  \_\_\_ Mike Beam, Vice-Chair

**Staff Present:**  
\_\_\_ Meghan Moser, NRCS DC                                     \_\_\_ Ken Middleton, Urban Specialist  
\_\_\_ Elise Snarr, Education/ PR Specialist                     \_\_\_ Brandon Corry, DM/RS II  
\_\_\_ Amanda McKay, District Director                         \_\_\_ Warren McCarren, RS Specialist

**Guests:** \_\_\_\_\_

### I. Approval of Minutes of September 28, 2025, Greene SWCD Board Meeting (action)

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**II. Public Participation – (Any person or persons wishing to address the Greene Soil and Water Conservation District Board of Supervisors during their regular and/or special meetings will be given a five-minute period to address the board. The speaker will give his full name and address to the board prior to addressing them. Longer periods of time are to be scheduled prior to a board meeting with the Board’s Administrator Amanda McKay.)**

### III. Staff Reports:

NRCS Update  
Still in a Federal Government Shutdown.

#### Program Updates:

- EQIP
  - Practice checkouts and payments
- CSP
  - 2 Renewal Applications for 2026 – there will be changes in renewal process
  - FY25 Payments begin in October
- CRP
  - 22 re-enrolls completed
  - FY25 Waterways completed and paid
  - Pending PIP site visits
  - 1 Grassland CRP funded

#### Ag Update

- Mindy Gelhausen Drainage

- Susie Smith Drainage
- Joe Krajicek Tile
- Robert Collins tile
- Cole Hiser WW
- Misc pond sites
- WW re-enroll visits
- Bob Jones WW New CRP
- Ben Wildman WW New CRP
- Richard Penewit WW New CRP
- David Quallen WW New CRP
- Bruce Sullivan CRP
- Starvation Acres WW New CRP
- Chad Mason WW
- Josh Anders AWMS Completed
- Ross Moffitt AWMS Completed
- Suzanne Bush grazing design
- Todd Haines well
- Wanderlust Flowers high tunnel
- Roy Snyder high tunnel
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments and plans
- CRP PIP visits
- Watkins Road Group Main
- Brian Thompson WW
- Kent Clark Tile – Hussey Rd.
- Alek Culbreath drainage and potential WW

## **H2Ohio**

- 5 out of 31 completed for BMP certification
- 4 out of 31 submitted for payment

## **Ditch Maintenance Update**

- End of year financials
- Equipment winterizing
- Basic equipment maintenance, oil and fluids
- Tile repair on JKL tile main
- Pesticide applicator license renewal

## **Agricultural Pollution Abatement Update**

- None

## **Urban Update**

- Bellasara Punchout, Sect 2 and 5
- Countryside sub-division Reviewed
- Magnolia Meadows- construction
- Landings of Sugarcreek: punch out Sect. 4, (Excessive Road settling)
- Old Town State Park-Bridge over SR 68 (Construction has started)
- Central State Tech Facility \*under construction
- Nathaniel's Grove, Sect. 14 under construction
- Pier Storage (Spring Valley Twp.) Pre Con soon
- Feedwire Farm construction has begun (Still not in compliance)

- Greene Nursing Home - construction
- Hillside Farm - construction
- Topp Storage (Spring Valley) - construction
- Darnell Dr. (Leach field conflicts with Storm Sewer System Design)
- Fire Apparatus (Drawings being submitted.)
- Cornerstone South no activity
- Grands of Sugarcreek construction, Erosion control, street sweeping and detention pond cleanout, meeting (nearing build out)
- Village of Cedarville (Siter Inspections)
- Moore / Shockley Borrow Pit
- Eleazor Rd.
- Anderson Rd.
- Misc. Drainage appt.

**Education Update**

- Xenia Tree Sale (October 4<sup>th</sup>)
- Xenia Tree Giveaway
- Filling out online submission forms to have my flyer shared with teachers
- Forestry Walk
- Tire Collection
- 

**Administrator Update**

- H2Ohio Cover Crop Project- well underway
- Panel meeting with BW Greenways
- Changed internet provider from T-Mobile wireless to ATT fiber
- Elise has completed all of the board works trainings to date. Anyone else?
- Planning meeting with Warren SWCD for combined programming for 2026 11/24
- Reminder Board Meeting date switches for the Holidays 11/20 and 12/18

**IV. Correspondence**

- None

**V. Old Business**

- A. Annual Plan of Work: October 2025

**VI. New Business**

- A. Employee Leave Balances as of October 17, 2025

Employee	Pay Out Liability	Annual	Sick	Comp	Personal	\$/hr
Brandon Corry	\$19,060.20	337.70	976.12	21.25	0.0	\$31.61
Warren McCarren	\$5,185.47	137.95	143.09	29.00	31.0	\$31.06
Amanda McKay	\$21,092.98	356.65	770.48	13.81	0.0	\$37.46
Ken Middleton	\$33,721.40	569.31	1794.61	7.14	0.0	\$35.11
Elise Snarr	\$1,245.75	16.05	20.55	29.25	8.0	\$27.50
	\$80,305.79					

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

B.

**VII. Financial Reports/Bills to be Paid (action)**

<b>Fund</b>	<b>Balance Ending Sept 30, 2025</b>	<b># of Deposits</b>	<b>Total Dollar Amount of Deposits</b>	<b># of Outstanding Bills</b>	<b>Total Dollar Amount For Outstanding Bills</b>
Special	\$723,129.81	0	\$-	0	\$-
District	\$10,362.43	2	\$611.61	2	\$40+ _____
DF StarOhio	\$272,318.85	2	\$21,975.19	-	\$-

- Security Checking Account Interest for September 2025 – \$1.61
  - StarOhio September 2025 Dividend: \$975.19
  - September 2025 Special Fund Expenses, including salaries and benefits \$40,382.53
  - For additional details, see attached spreadsheets on expenses paid and to be paid on District and Special Fund accounts.
- October Tire Collection- from this morning \_\_\_\_\_

○ Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**VIII: Upcoming Meetings & Events**

10/30 Area IV Tech Tour

11/20 Board Meeting

11/24 Warren Ag Team Meeting

**IX. Adjourn:**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Time: \_\_\_\_\_

GCSWCD Special Account								
For the Period September 1, 2025 through September 30, 2025								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	9/1/25			Beginning Balance			763,512.34
110000	Special Fund Balance	9/12/25	1077151	CDJ	Gr. Co. Services L 152		338.16	
110000	Special Fund Balance	9/12/25	1082851	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	9/12/25	1082852	CDJ	Croghan Autocare		362.99	
110000	Special Fund Balance	9/12/25	1082862	CDJ			246.80	
110000	Special Fund Balance	9/15/25		CDJ	Health Insurance LE 1513		7,611.44	
110000	Special Fund Balance	9/18/25		CDJ	Workers Compensation LE1512		179.17	
110000	Special Fund Balance	9/19/25		CDJ	Salaries LE 151		26,038.39	
110000	Special Fund Balance	9/19/25		CDJ	Medicare Matching LE 1513		362.52	
110000	Special Fund Balance	9/19/25	1083276	CDJ	Treasurer of State		29.40	
110000	Special Fund Balance	9/22/25		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	9/23/25	10833999	CDJ	Croghan Autocare		696.65	
110000	Special Fund Balance	9/26/25		CDJ	Public Emp. Retirement System		3,645.36	
110000	Special Fund Balance	9/26/25	1083674	CDJ	Dean's Storage LLC		432.00	
110000	Special Fund Balance	9/30/25		CDJ	Dental Ins		38.40	
110000	Special Fund Balance				Current Period Change		40,382.53	-40,382.53
		<b>9/30/25</b>			<b>Ending Balance</b>			<b>723,129.81</b>
			Reviewed by:					Date:
			Bradstreet & Associates					
			Fiscal Agent					
			District Director					

**Special Fund Activity- October Board Meeting 2025**

VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount paid	Status	
					<b>Encumbered</b>						
	25-001146	10/15/25	US Bank Corp	116141	Accounting Services	\$ 1,200.00	5305.00			Encumbered	
	25-001146	10/15/25	AT&T	3733	Internet Services	\$ 200.00	5389.00			Encumbered	
	25-001146	10/15/25	Bradstreet & Associates	850350	Accounting Services	\$ 400.00	5305.00			Encumbered	
	25-001146	10/15/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 300.00	5203.00			Encumbered	
	25-0011523	10/16/25	US Bank Corp	116141	ForestryWalk Expenses	\$ 400.00	5409.00			Encumbered	
					<b>Paid per Board Approval (September)</b>						
	25-000945	8/22/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	9/12/25	\$ 338.16	Paid	
	25-000945	8/22/25	Bradstreet & Associates	850350	Accounting Services	\$ 500.00	5305.00	9/12/25	\$ 360.00	Paid	
	25-000945	8/22/25	T-Mobile	4877	Cell Phone Services	\$ 400.00	5389.00	9/12/25	\$ 246.80	Paid	
	25-001017	9/10/25	Croghan Autocare	1363	Oil Change/ Tires/ Battery for Kia Van	\$ 363.00	5305.00	9/12/25	\$ 362.99	Paid	
	25-001049	9/19/25	Treasurer of State of Ohio	033704	AOS Audit Bill for Aug	\$ 30.00	5305.00	9/19/25	\$ 29.40	Paid	
	25-001043	9/17/25	Croghan Autocare	1363	F-350 Truck Repairs	\$ 900.00	5504.00	9/22/25	\$ 696.65	Paid	
	25-001057	9/23/25	Deans Storage	3238	Storage Unit Rental (Oct-Jan 26)	\$ 432.00	5328.00	9/25/25	\$ 432.00	Paid	
					<b>Paid per Board Approval (October)</b>						
	25-001113	10/8/25	Bradstreet & Associates	850350	Accounting Services	\$ 360.00	5305.00	10/8/25	\$ 360.00	Paid	
	25-001114	10/8/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 180.00	5203.00	10/8/25	\$ 178.30	Paid	
	25-001114	10/8/25	T-Mobile	4877	Cell Phone Services	\$ 400.00	5389.00	10/8/25	\$ 247.85	Paid	
	25-001030	9/12/25	US Bank Corp	161141	Office Supplies	\$ 500.00	5203.00	10/16/25	\$ 98.68	Paid	
					<b>To Be Paid per Board Approval</b>						
			Reviewed by:					Date:			
			Bradstreet & Associates								
			Fiscal Agent								
			District Director								

GCSWCD District Account								
For the Period Sept 1, 2025 through Oct 16, 2025								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	9/1/25			Beginning Balance			31,360.82
111100	District Checking	9/3/25	ACH	GEN	ACH Transfer		21,000.00	
111100	District Checking	9/25/25	R011339	GEN	Sept Tire Sales	610.00		
111100	District Checking	9/25/25	4596	CDJ	Greene County Environmental Se		610.00	
111100	District Checking	9/30/25	R011340	GEN	Ck Interest	1.61		
		<b>9/30/25</b>			<b>Ending Balance</b>			<b>10,362.43</b>
		<b>10/16/25</b>			<b>Ending Balance</b>			<b>10,362.43</b>
120000	Star Ohio Fund	9/1/25			Beginning Balance			250,343.66
120000	Star Ohio Fund	9/3/25	ACH	GEN	ACH Transfer	21,000.00		
120000	Star Ohio Fund	9/30/25	R011341	GEN	Inc Div Reinvestment	975.19		
		<b>9/30/25</b>			<b>Ending Balance</b>			<b>272,318.85</b>
		<b>10/16/25</b>			<b>Ending Balance</b>			<b>272,318.85</b>
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

<b>District Fund Activity- October Board Meeting 2025</b>							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
<b>Paid per Board Approval</b>							
25-26	Greene County Environmental Services	September Tire Collection	\$ 610.00	4596	540902	9/25/25	Paid
<b>To be Paid per Board Approval</b>							
25-27	Greene County Environmental Services	October Tire Collection		4597	540902	10/23/25	To be Paid
25-28	Butler SWCD	Area IV Tech Tour	\$ 40.00	4598	540701	10/23/25	To be Paid
<b>STAR OHIO INVESTMENT ACCOUNT</b>							
	StarOhio Account	Income Dividend Reinvestment	975.19			9/30/25	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			