



GREENE SOIL AND WATER CONSERVATION DISTRICT



Board of Supervisors Meeting Minutes Thursday, July 23, 2026 – 6:30 P.M. 1363 Burnett Dr. – Xenia, OH 45385

Call to Order: Scott Harner – Acting Chair

Time: 6:26 P.M.

Board Members Present:

- ☒ Scott Harner, Vice Chair
- ☒ Jerrod Pickens, Secretary
- ☐ Mike Beam, Chair

- ☐ Kim Snyder, Fiscal Agent
- ☒ Doug Anderson, Alt-Fiscal

Staff Present:

- ☒ Meghan Moser, NRCS DC
- ☒ Elise Snarr, Education/PR
- ☒ Amanda McKay, Director

- ☒ Ken Middleton, Urban
- ☐ Brandon Corry, DM/RS
- ☒ Warren McCarren, RS

Guests: Alison Manning – ODA, Austin Rohrback

Approval of Minutes

Scott Harner asked for a motion to approve the minutes of the June Board Meeting.

Motion made by Scott Harner to accept the minutes above as presented. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Public Participation

Allison shared that Kayci Craig has been hired as the new APAP employee. Area HR Training will be held on September 1 in Montgomery. The Internal Review is due at the end of August. On August 4, I will attend the ADP Introduction to Grant Seeking Management training. The Educator's Conference is scheduled for October 21–22.

NRCS Update

Meghan gave an update on all NRCS activities. EQIP and CSP currently have 14 contracts with more than \$1 million in obligations. All CRP applicants were selected during the first and second sign-ups. Other updates include serving as acting ARC for 10 days, scheduling appointments with new applicants, and completing the QAR review.

Amanda asked for any further business or questions, and none were brought forward.

Ag Update

Warren gave an update on construction projects. Interns last day was July 24th:

- Brian Kirk CRP WW
- Alan Spracklen CRP WW
- Joe Krajicek Tile
- Singh CRP WW
- Joe Turner Tile – Gravel Pit Rd.
- Joe Turner Tile – Hussey Rd.
- Justin Rader EQIP
- Misc pond sites

- WW re-enroll visits
- Bob Jones WW New CRP
- Bruce Sullivan CRP
- Starvation Acres WW tile pre-construction meeting
- Jim Spahr WW New CRP
- Suzanne Bush grazing design
- Todd Haines well
- Wanderlust Flowers high tunnel
- Roy Snyder high tunnel
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments and plans
- CRP PIP visits
- Watkins Road Group Main
- Andy Dill Group Tile Main
- Brian Thompson WW
- Kent Clark Tile – Hussey Rd.
- Kent Clark Tile – Federal Rd.
- Alek Culbreath drainage and potential WW
- Charles Delacy – Yellow Springs grazing
- Various EQIP and CSP application visits

Amanda asked if there were any further business or questions, and none were raised.

H2Ohio Update

The new deadline to complete all contracts is August 31.

Ditch Maintenance Update

Brandon updated us on the DM programs. Brandon has been mowing and spraying all month. Amanda asked for any further business or questions, and none were brought forward.

Urban Update

Ken is overseeing several projects throughout the county:

- Bellasara Punchout, Sect 2 and 5
- Bieser Park (Canoe Launch)
- Convergence Research Center (WPAFB) Construction
- Bridgeton Sub-Division (Arnolds, Indian Ripple) Concept Plan
- Magnolia Meadows Construction
- Bridle Wood (City of Beavercreek) Sanitary Sewer
- Walnut Ridge EPA Complaint
- McIntire Property (Beavercreek Twp) Preliminary Plan
- DEAN'S Store and Lock (Dayton Xenia Rd.) Meeting
- Seven Eleven / Speedway Gas Station (Hook Rd. & SR 68) No activity
- Landings of Sugarcreek: punch out Sect. 4 Excessive Road settling
- Old Town State Park-Bridge over SR 68 Construction has started
- Old Town ODNR Great Council Watch Tower Construction Review
- Central State Tech Facility under construction
- Nathaniel's Grove, Sect. under construction
- Pier Storage (Spring Valley Twp.) Construction nearing completion
- Feedwire Farm Construction
- Feedwire Farms, Sect 2 Review
- Hillside Farm Construction
- J Squared Landscape Pond Design
- Darnell Dr. (Leach field conflicts with Storm Sewer System Design)
- Fire Apparatus STOP WORK maybe
- Cornerstone South no activity
- Grands of Sugarcreek Nearing build out construction, Erosion control, street sweeping and detention pond cleanout, meeting
- Village of Cedarville Site Inspections
- Misc. Drainage appt.

Ken provided updates on the above-listed urban projects. Ken are working with the Bellbrook-Sugarcreek Park District on Bieser Park. The Village of Cedarville is also investigating outlets that appear to be flowing backward. Amanda asked for any further business or questions, and none were brought forward.

Education Update

Elise gave an update as the Educator. Elise, Amanda, and Kim attended SSS. Elise has been meeting and working with new MCD and OSU employees for the Test Your Well event. Elise also met with LMWN to review Junior Naturalist Camp. Amanda asked for any further business or questions, and none were brought forward.

Director Update

Amanda gave the Administrator update. Summer Supervisor School took place July 26-28. Tire collections returning in September and October. The Annual Meeting will be held on September 2 at Jasper Hills. The fair displays arrived. Amanda asked for any further business or questions, and none were brought forward.

Motion made by Doug Anderson to approve the sponsorship for the Junior Fair Awards of \$50. Seconded by Jerrod Pickens. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Motion made by Doug Anderson to approve the Greene Giving Farm Forum Scholarship of \$200. Seconded by Jerrod Pickens. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Agriculture Pollution Abatement Update

None

Correspondence

None

Old Business

None

New Business

A. Employee Leave Balances as of July 10th, 2026

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour Rate
Brandon Corry	\$21,925.03	394.50	1009.09	20.25	10.0	\$32.87
Warren McCarren	\$7,601.81	184.85	100.70	50.50	19.5	\$32.30
Amanda McKay	\$20,963.60	315.45	861.28	7.31	0.0	\$38.96
Ken Middleton	\$35,816.31	592.61	1771.37	4.39	0.0	\$36.51
Elise Snarr	\$2,336.62	53.95	42.95	27.75	0.0	\$28.60
	\$88,643.36					

Motion was made by Doug Anderson to accept the Employee Leave Status Report. Seconded by Jerrod Pickens. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, and Doug Anderson- Yes, Scott Harner – Yes.

B. Financial Reports and Bills to be Paid

Fund	Balance Ending May 31, 2026	# of Deposits	Total of Deposits	# of Outstanding Bills	Total of Outstanding Bills
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Special	\$823,559.63	0	\$-	0	\$-
District	\$11,881.07	5	\$38,306.47	4	\$3,100.00
DF StarOhio	\$493,641.77	2	\$38,856.73	0	\$-

- DF Checking Account Interest for May 2026 - \$13.73
- StarOhio May 2026 Dividend - \$1,164.91
- May 2026 SF Expenses including salaries and benefits - \$56,558.87
- Additional Details can be found in the attached Financial Spreadsheets
- Extra Bills to be Approved:
 - o DF: Ken Middleton: \$3.00 Reimbursement for LincPass Parking

Motion was made by Doug Anderson to accept the finances. Seconded by Jerrod Pickens. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Upcoming Meetings and Events

7/26-28 SSS
8/27 Board Meeting
9/2 Annual Meeting
9/3 Test your Well

Adjourn

Motion made by Scott Harner to adjourn at 6:53 p.m. and seconded by Doug Anderson. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Mike Beam, Chair

Doug Anderson, Acting Secretary

Amanda McKay, District Director

Attached Financial Reports

Sage Report for Greene SWCD District Fund\

GCSWCD District Account								
For the Period June 1, 2026 through July 21, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	6/1/26			Beginning Balance			10,974.60
111100	District Checking	6/4/26	R011370	GENJ	OFSWCD Contribution	37,329.24		
111100	District Checking	6/12/26	R011371	GENJ	Test Your Well	60.00		
111100	District Checking	6/15/26	R011372	GENJ	Test Your Well	40.00		
111100	District Checking	6/18/26	R011373	GENJ	Tire Amnesty	873.00		
111100	District Checking	6/24/26	ACH TRANSFER	GENJ	ACH TRANSFER		37,400.00	
111100	District Checking	6/25/26	4615	CDJ	Greene County Environmental Se		873.00	
111100	District Checking	6/25/26	4616	CDJ	Ken Middleton		3.00	
111100	District Checking	6/30/26	R011377	GENJ	ck int	4.23		
		6/30/26			Ending Balance			11,005.07
111100	District Checking	7/16/26	R011376	GENJ	Tire Amnesty	850.00		
		7/21/26			Ending Balance			11,855.07
120000	Star Ohio Fund	6/1/26			Beginning Balance			454,785.04
120000	Star Ohio Fund	6/24/26	ACH TRANSFER	GENJ	ACH TRANSFER	37,400.00		
120000	Star Ohio Fund	6/30/26	R011378	GENJ	INC DIV REINVESTMENT	1,456.73		
		6/30/26			Ending Balance			493,641.77
		7/21/26			Ending Balance			493,641.77
Reviewed by:					Date:			
Bradstreet & Associates								
Fiscal Agent								
District Director								

Activity Report for Greene SWCD District Fund

		District Fund Activity- July Board Meeting 2026										
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid						
		Paid per Board Approval										
26-19	StarOhio Account	District Fund Transfer to Star Ohio	\$37,400.00	ACH	120000	6/23/26	Paid					
26-20	Greene Co. Environmental Services	June Tire Collection	\$ 873.00	4615	540902	6/25/26	Paid					
26-21	Ken Middleton	Reimbursement for parking for LincPass	\$ 3.00	4616	540701	6/25/26	Paid					
		To be Paid per Board Approval										
26-22	Greene Co. Environmental Services	July Tire Collection	\$ 850.00	4617	540902	7/23/26	To be Paid					
26-23	Greene Giving	Farm Forum Scholarship	\$ 200.00	4618	540902	7/23/26	To be Paid					
26-24	Greene Co. Jr. Fairboard	Sponsor Jr Fair Awards	\$ 50.00	4619	540902	7/23/26	To be Paid					
26-25	Little Miami Watershed Network	Sponsor 2 weeks of Jr. Naturalist Camp	\$ 2,000.00	4620	540902	7/23/26	To be Paid					
		STAR OHIO INVESTMENT ACCOUNT										
	StarOhio Account	District Fund Transfer to Star Ohio	\$37,400.00			6/23/26	Posted					
	StarOhio Account	Income Dividend Reinvestment	\$ 1,456.73			6/30/26	Accrued					
	Reviewed by:			Date:								
	Bradstreet & Associates											
	Fiscal Agent											
	District Director											

Sage Report for Greene SWCD Special Fund

GCSWCD Special Account								
For the Period June 1, 2026 through June 30, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	6/1/26			Beginning Balance			862,816.53
110000	Special Fund Balance	6/4/26	1100613	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	6/10/26		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	6/10/26	1101090	CDJ			200.00	
110000	Special Fund Balance	6/11/26	1077616	CDJ	Gr. Co. Services L 152		72.59	
110000	Special Fund Balance	6/18/26		CDJ	Public Emp. Retirement System		5,686.44	
110000	Special Fund Balance	6/18/26	1101589	CDJ	USBank Corporate Payment Syste		1,339.97	
110000	Special Fund Balance	6/18/26	1101588	CDJ	AT&T former SBC		70.18	
110000	Special Fund Balance	6/22/26		CDJ	Health Insurance LE 1513		3,805.72	
110000	Special Fund Balance	6/22/26		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	6/23/26		CDJ	Workers Compensation LE1512		186.33	
110000	Special Fund Balance	6/26/26		CDJ	Salaries LE 151		27,078.40	
110000	Special Fund Balance	6/26/26		CDJ	Medicare Matching LE 1513		377.62	
110000	Special Fund Balance				Current Period Change		39,256.90	-39,256.90
		6/30/26			Ending Balance			823,559.63
			Reviewed by:				Date:	
			Bradstreet & Associates					
			Fiscal Agent					
			District Director					

Activity Report for Greene SWCD Special Fund

Special Fund Activity-July Board Meeting 2026									
VIP									
requisition	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date					015-0014-	Paid	paid	
26-000603	5/22/26	US Bank Corp	116141	SSS Expenses	\$1,200.00	5407.00			Encumbered
				Paid per Board Approval (June)					
26-000601	5/22/26	Bradstreet & Associates	850350	Accounting Services	\$ 500.00	5305.00	6/3/26	\$ 360.00	Paid
26-000601	5/22/26	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	6/10/26	\$ 72.59	Paid
26-000602	5/22/26	T-Mobile	4877	Cell Phone Services	\$ 300.00	5389.00	6/10/26	\$ 200.00	Paid
26-000602	5/22/26	AT&T	003733	Internet Services	\$ 100.00	5389.00	6/17/26	\$ 70.18	Paid
26-000602	5/22/26	US Bank Corp	116141	Ditch Maint Supplies	\$1,000.00	5203.00	6/17/26	\$ 202.37	Paid
26-000603	5/22/26	US Bank Corp	116141	SSS Registrations	\$ 735.00	5407.00	6/17/26	\$ 735.00	Paid
26-000664	6/10/26	US Bank Corp	116141	Forestry Walk Expenses	\$ 700.00	5203.00	6/17/26	\$ 145.00	Paid
26-000673	6/11/26	US Bank Corp	116141	Office Needs and Supplies	\$ 600.00	5203.00	6/17/26	\$ 257.60	Paid
				Paid per Board Approval (July)					
26-000664	6/10/26	US Bank Corp	116141	Forestry Walk Expenses	\$ 700.00	5203.00	7/21/26	\$ 526.27	Paid
26-000673	6/11/26	US Bank Corp	116141	Annual Meeting Deposit	\$ 150.00	5305.00	7/21/26	\$ 150.00	Paid
26-000690	6/17/26	US Bank Corp	116141	Expenses for OFSWCDE Event	\$ 600.00	5407.00	7/21/26	\$ 398.23	Paid
26-000690	6/17/26	US Bank Corp	116141	Supplies for Office and Education Workshop	\$ 600.00	5203.00	7/21/26	\$ 276.28	Paid
26-000723	6/29/26	US Bank Corp	116141	Fair and Annual Meeting Giveaways	\$3,600.00	5408.00	7/21/26	\$1,992.01	Paid
26-000724	6/29/26	US Bank Corp	116141	Folding Chairs and Cart	\$2,500.00	5504.00	7/21/26	\$2,404.00	Paid
26-000744	7/6/26	Bradstreet & Associates	850350	Accounting Services	\$ 400.00	5305.00	7/21/26	\$ 360.00	Paid
26-000744	7/6/26	AT&T	003733	Internet Services	\$ 100.00	5389.00	7/21/26	\$ 70.18	Paid
26-000744	7/6/26	T-Mobile	4877	Cell Phone Services	\$ 400.00	5389.00	7/21/26	\$ 200.05	Paid
26-000744	7/6/26	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 590.00	5203.00	7/21/26	\$ 585.64	Paid
				To Be Paid per Board Approval					
				Reviewed by:				Date:	
				Bradstreet & Associates					
				Fiscal Agent					
				District Director					