



**Board of Supervisors Meeting Minutes
Thursday, February 26, 2026 – 6:30 P.M.
1363 Burnett Dr. – Xenia, OH 45385**

Call to Order: Mike Beam – Chair

Time: 6:34 P.M.

Board Members Present :

<input checked="" type="checkbox"/> Scott Harner, Vice Chair	<input checked="" type="checkbox"/> Kim Snyder, Fiscal Agent
<input checked="" type="checkbox"/> Jerrod Pickens, Secretary	<input checked="" type="checkbox"/> Doug Anderson, Alt-Fiscal
<input checked="" type="checkbox"/> Mike Beam, Chair	

Staff Present:

<input checked="" type="checkbox"/> Meghan Moser, NRCS DC	<input checked="" type="checkbox"/> Ken Middleton, Urban
<input checked="" type="checkbox"/> Elise Snarr, Education/PR	<input checked="" type="checkbox"/> Brandon Corry, DM/RS
<input checked="" type="checkbox"/> Amanda McKay, Director	<input checked="" type="checkbox"/> Warren McCarren, RS

Guests: Alison Manning – ODA

Approval of Minutes

Mike Beam asked for a motion to approve the minutes of the September Board Meeting.

Motion made by Jerrod Pickens to accept the minutes above as presented. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder – Yes, Scott Harner – Yes, Jerrod Pickens- Yes, Doug Anderson – Yes.

Public Participation

Alison spoke about ODA updates; Alison gave ODA updates. Board members were provided with a job duties refresher handout, and revisions to Chapter 2 of the handbook were completed. BoardWorks is scheduled for March 12th. ODA is currently working on refining the vision for Form 11 in preparation for the state match. CTTC will take place March 10–11. Revisions have also been made to the APAP MOU, which is due at the end of March. Additionally, efforts are underway to develop a conservation pilot program with a focus on pasture management.

NRCS Update

Meghan gave an update on all NRCS activities. A new regenerative pilot program has allocated \$400 million to EQIP and \$300 million to CSP. Deferral letters have been sent for 2025 applications. There are currently 34 EQIP applicants and 9 CSP applicants, and all EQIP and CSP rankings are due at the end of April. Program updates include replacing existing systems used for program management, with access now available through FSA. Payment rates are transitioning to a flat rate structure for four years, which will eliminate enhancements. Additionally, CRP enrollment ends March 20th. Amanda asked for any further business or questions, and none were brought forward.

Ag Update

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Josh Bingamon WW – Construction has been completed
- Cole Hiser WW
- Hines AWMS working on design and cost estimate
- Conducting WW re-enroll visits
- Bob Jones WW – New CPR
- Ben Wildman WW – New CRP
- David Ormsbee WW – New CRP
- Richard Penewit WW – New CRP
- David Quallen WW – New CRP
- Bruce Sullivan CRP
- Starvation Acres WW – New CRP
- Chad Mason WW
- Josh Anders AWMS working on design and cost estimate, cultural resources started
- Ross Moffitt AWMS working on design and cost estimate, cultural resources started
- Suzanne Bush grazing design
- Dan Edgington AWMS and grazing
- Wanderlust Flowers high tunnel
- Ron Snyder high tunnel
- EQIP Farm Inventory and Evaluation and Visits
- CRP PIP visit
- Walkins Road Group Main
- Brian Thompson WW
- Kenny Beam Tile
- Alek Culbreath drainage and potential WW
- Miscellaneous drainage appointments and plans

Warren also shared that ODA is developing a new pilot program that is expected to fund approximately 8–12 projects, each valued at up to \$200,000, focused specifically on hay land and pasture improvements.

Amanda asked if there were any further business or questions, and none were raised.

H2Ohio Update

Amanda gave an update to the H2Ohio program. The current H2Ohio contracts will be extended by one year, transitioning them to three-year agreements. Amanda asked for any further business or questions, and none were brought forward.

Ditch Maintenance Update

Brandon updated us on the DM programs. 2025 ditch maintenance requirements have been completed. Brandon is working towards renewing his herbicide application permit. Amanda asked for any further business or questions, and none were brought forward.

Urban Update

Ken is overseeing several projects throughout the county:

- Bellasara Punchout, Sections 2 and 5
- Countryside Sub-division – reviewed
- Magnolia Meadows – Construction
- Landings of Sugarcreek – punchout, section 4 (cleaning of pond has begun), Sect. 2 – trench settling
- Old Town State Park – Bridge over SR 68- no activity (clearing of path has started)
- Central State Tech Facility – under construction
- Nathaniel's Grove, Section 14 – under construction
- Pier Storage (Spring Valley) – No Activity
- Feedwire Farm – construction has begun
- Greene Nursing Home – construction
- Hillside Farm – construction
- Topp Storage (Spring Valley) – construction
- Cornerstone South – No activity
- Grands of Sugarcreek – construction, erosion control, street sweeping, detention pond clean out
- Moore/ Shockley Borrow Pit
- Eleazor Rd
- Anderson Rd
- Miscellaneous drainage appointments

Ken provided updates on the above listed urban projects. Regional Planning has hired a new staff member. Amanda asked for any further business or questions, and none were brought forward.

Education Update

Elise gave an update as the Educator. Elise visited Summit Academy for a water cycle program and has several upcoming programs with that school. Elise participated in various meetings including the Partnership Meeting and NACD. The Tree Sale is nearly complete. Next week, Pond Clinic videos will be recorded at Amanda’s pond for a partnership project with Warren County. Amanda asked for any further business or questions, and none were brought forward.

Director Update

Amanda gave the Administrator update. The Cover Crop Symposium will transition to a state training led by ODA. NACD was held February 14–20, with Amanda, Kim, and Elise in attendance. OFSWCD Annual Meeting took place February 10–11. Additionally, the District received the local grant from the BOCC and MS4. Amanda asked for any further business or questions, and none were brought forward.

Motion was made by Kim Snyder to change the May Board Meeting to the Third Thursday, May 21st. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Scott Harner- Yes, Jerrod Pickens – Yes, Doug Anderson – Yes.

Agriculture Pollution Abatement Update

None

Correspondence

None

Old Business

None

New Business

A. Employee Leave Balances as of February 20, 2026

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour Rate
Brandon Corry	\$21,501.25	393.50	973.52	17.25	24.0	\$32.87
Warren McCarren	\$6,455.16	163.85	181.83	36.00	42.0	\$32.30
Amanda McKay	\$23,640.05	347.45	814.07	55.81	24.0	\$38.96
Ken Middleton	\$36,044.50	586.11	1812.82	17.14	14.	\$36.51
Elise Snarr	\$2,479.62	41.95	41.08	44.75	21.0	\$28.60
	\$90,120.58					

Motion was made by Kim Snyder to accept the Employee Leave Status Report. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, and Scott Harner- Yes, Jerrod Pickens – Yes, Doug Anderson – Yes

B. Approval of Employee and Policy Manuals

The new copies of the employee and policy manuals were presented to the board for review.

Motion was made by Kim Snyder to approve the Employee and Policy Manuals for 2026. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Doug Anderson- Yes, Jerrod Pickens - Yes, Kim Snyder-Yes

C. Financial Reports and Bills to be Paid

Fund	Balance Ending January 31, 2026	# of Deposits	Total of Deposits	# of Outstanding Bills	Total of Outstanding Bills
Special	\$920,055.31	2	\$310,814.00	0	\$-
District	\$18,926.96	2	\$10,557.38	3	\$153.00
DF StarOhio	\$276,057.97	1	\$897.23	-	\$-

- DF Checking Account Interest for January 2026 - \$0.92
- StarOhio January 2026 Dividend - \$897.23
- January 2026 SF Expenses including salaries and benefits - \$39,218.29
- Additional Details can be found in the attached Financial Spreadsheets
- Extra Bills to be Approved:
 - DF: Elise Snarr: NACD Expenses: \$93.43
 - DF: Amanda McKay: NACD Expenses: \$304.43
 - DF: Kim Snyder: OFSWCD and NACD Expenses: \$238.77

Motion was made by Kim Snyder to accept the finances. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Scott Harner- Yes, Jerrod Pickens – Yes, Doug Anderson – Yes.

Upcoming Meetings and Events

- 3/19-20 Tree Sale Pick Up (3/17-18? Tree Packing)
- 3/26 March Board Meeting
- 4/1 Fish Sale Starts
- 4/2 ODA Cover Crop Day (our normal symposium)
- 4/14 Local Envirothon
- 4/23 April Board Meeting
- 4/24 School Tree Event Day (Cox Elementary)
- 5/7 Fish Sale Pick Up

Adjourn

Motion made by Mike Beam to adjourn at 7:33 p.m. and seconded by Kim Snyder. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Scott Harner – Yes, Jerrod Pickens – Yes, Doug Anderson – Yes.

Scott Harner, Chair

Mike Beam, Acting- Secretary

Amanda McKay, District Director

Attached Financial Reports

Sage Report for Greene SWCD District Fund

GCSWCD District Account								
For the Period Jan 1, 2025 through Feb 24, 2026								
Account #	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	1/1/26			Beginning Balance			9,735.66
111100	District Checking	1/14/26	R011349	GENJ	OFSWCD Contribution Ac	10,556.46		
111100	District Checking	1/22/26	4600	CDJ	Amanda McCay		1,091.08	
111100	District Checking	1/22/26	4601	CDJ	Preble SWCD		200.00	
111100	District Checking	1/22/26	4602	CDJ	Employees Association		75.00	
111100	District Checking	1/30/26	R011354	GENJ	checking interest	0.92		
	District Checking	1/30/26			Ending Balance			18,926.96
111100	District Checking	2/9/26	R011352	GENJ	GC DM Reimbursement	17,049.72		
	District Checking	2/24/26			Ending Balance			35,976.68
120000	Star Ohio Fund	1/1/26			Beginning Balance			275,160.74
120000	Star Ohio Fund	1/30/26	R011353	GENJ	Inc Div Reinvestment	897.23		
	Star Ohio Fund				Ending Balance			276,057.97
		2/24/26			Ending Balance			276,057.97
Reviewed by:				Date:				
Bradstreet & Associates								
Fiscal Agent								
District Director								

Activity Report for Greene SWCD District Fund

District Fund Activity- Feb Board Meeting 2026							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
26-1	Amanda McKay	Reimbursement for the Team Build Dinner	\$ 1,091.08	4600	540701	1/22/26	Paid
26-2	Area IV Envirothon	Area IV Envirothon Support	\$ 200.00	4601	543201	1/22/26	Paid
26-3	OASWCDE	5 employee memberships	\$ 75.00	4602	543201	1/22/26	Paid
To be Paid per Board Approval							
26-4	Ohio Woodland Journal	4 library memberships	\$ 100.00	4603	540701	2/26/26	To be Paid
26-5	Jerrod Pickens	OFSWCD Meeting Expenses	\$ 25.00	4604	540701	2/26/26	To be Paid
26-6	Ken Middleton	OFSWCD Meeting Expenses	\$ 28.00	4605	540701	2/26/26	To be Paid
STAR OHIO INVESTMENT ACCOUNT							
	StarOhio Account	Income Dividend Reinvestment	897.23			1/31/26	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates						
	Fiscal Agent						
	District Director						

Sage Report for Greene SWCD Special Fund

GCSWCD Special Account							
For the Period Jan 1, 2025 through Jan 31, 2026							
Account ID	Account Description	Date	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	1/1/26		Beginning Balance			648,459.60
110000	Special Fund Balance	1/14/26	CDJ	USBank Corporate Payment Syste		41.18	
110000	Special Fund Balance	1/14/26	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	1/14/26	CDJ	AT&T former SBC		70.18	
110000	Special Fund Balance	1/14/26	CDJ			2,327.00	
110000	Special Fund Balance	1/14/26	CDJ			205.25	
110000	Special Fund Balance	1/14/26	CDJ	USBank Corporate Payment Syste		32.00	
110000	Special Fund Balance	1/16/26	CDJ	Public Emp. Retirement System		3,790.96	
110000	Special Fund Balance	1/20/26	GENJ	2026 BOCC APPROVED FUNDS	250,000.00		
110000	Special Fund Balance	1/20/26	CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	1/21/26	GENJ	SWCD Q3 MATCH FROM STATE	60,814.00		
110000	Special Fund Balance	1/21/26	CDJ	Dental Ins		38.40	
110000	Special Fund Balance	1/23/26	CDJ	Salaries LE 151		27,078.40	
110000	Special Fund Balance	1/23/26	CDJ	Health Insurance LE 1513		3,805.72	
110000	Special Fund Balance	1/23/26	CDJ	Medicare Matching LE 1513		377.62	
110000	Special Fund Balance	1/28/26	CDJ	Dean's Storage LLC		864.00	
110000	Special Fund Balance	1/30/26	CDJ	Workers Compensation LE1512		186.33	
110000	Special Fund Balance			Current Period Change	310,814.00	39,218.29	271,595.71
		1/31/26		Ending Balance			920,055.31
	Reviewed by:				Date:		
	Bradstreet & Associates						
	Fiscal Agent						
	District Director						

Activity Report for Greene SWCD Special Fund Special Fund Activity- Feb Board Meeting 2026

VIP									
requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
26-000220	2/9/26	US Bank Corp	116141	NACD Hotel and Expenses	\$ 12,000.00	015-0014-5407.00			Encumber
				Paid per Board Approval (January)					
26-000096	1/13/26	Streamline Software	4523	Website Support Services	\$ 2,327.00	5305.00	1/13/26	\$ 2,327.00	Paid
26-000096	1/13/26	AT&T	3733	Internet Services	\$ 75.00	5305.00	1/13/26	\$ 70.18	Paid
26-000096	1/13/26	T-Mobile	4877	Cell Phone Services	\$ 210.00	5389.00	1/13/26	\$ 205.25	Paid
26-000096	1/13/26	Bradstreet & Associates	850350	Accounting Services	\$ 360.00	5305.00	1/13/26	\$ 360.00	Paid
26-000097	1/13/26	US Bank Corp	116141	Office Supplies	\$ 300.00	5203.00	1/13/26	\$ 41.18	Paid
26-000097	1/13/26	US Bank Corp	116141	Newsletter Services	\$ 40.00	5408.00	1/13/26	\$ 32.00	Paid
26-000164	1/27/26	Dean's Storage LLC	3238	Storage Unit Rental (Feb -Sept)	\$ 864.00	5328.00	1/27/26	\$ 864.00	Paid
				Paid per Board Approval (February)					
26-000096	1/13/26	Greene County Services	04983	Fuel & Vehicle Services	\$ 200.00	5203.00	2/9/26	\$ 43.57	Paid
26-000221	2/9/26	Bradstreet & Associates	850350	Accounting Services	\$ 400.00	5305.00	2/9/26	\$ 360.00	Paid
26-000221	2/9/26	T-Mobile	4877	Cell Phone Services	\$ 250.00	5389.00	2/12/26	\$ 200.02	Paid
26-000096	1/13/26	US Bank Corp	116141	OFSWCD Meeting Registration	\$ 2,000.00	5407.00	2/24/26	\$ 1,250.00	Paid
26-000096	1/13/26	US Bank Corp	116141	OFSWCD Hotel and Expenses	\$ 2,000.00	5407.00	2/24/26	\$ 188.23	Paid
26-000103	1/13/26	US Bank Corp	116141	Constant Contact for a Year	\$ 110.00	5408.00	2/24/26	\$ 100.80	Paid
26-000221	2/9/26	AT&T	3733	Internet Services	\$ 75.00	5389.00	2/24/26	\$ 70.18	Paid
				To Be Paid per Board Approval					
				Reviewed by:				Date:	
				Bradstreet & Associates					
				Fiscal Agent					
				District Director					