



**Board of Supervisors Meeting Agenda  
Thursday, January 22, 2026 – 6:30 P.M.  
1363 Burnett Dr. – Xenia, OH 45385**

**Call to Order:** \_\_\_\_\_ **Scott Harner – Chair**

**Board Members Present :**

___ Scott Harner, Chair	___ Kim Snyder, Fiscal Agent
___ Jerrod Pickens, Member	___ Doug Anderson, Secretary
___ Mike Beam, Vice-Chair	

**Staff Present:**

___ Meghan Moser, NRCS DC	___ Ken Middleton, Urban
___ Elise Snarr, Education/PR	___ Brandon Corry, DM/RS
___ Amanda McKay, Director	___ Warren McCarren, RS

**Guests:** \_\_\_\_\_

**Oath of Office for Re-Elected Board Members: Performed 1/22/26: Doug Anderson and Scott Harner**

**I. Approval of Minutes of December 18, 2025**

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Result: \_\_\_\_\_

**II. Public Participation:**

Parties wishing to address the Greene SWCD Board of Supervisors at Regular or Special Meetings will be allotted five minutes and must state their full name and address prior to speaking. Requests for additional time or other arrangements must be made in advance with the Director.

**III. Staff Reports**

**NRCS**

- EQIP
  - 34 applicants
- CSP
  - 9 applicants
  - FY 25 Payments - complete
- QAR scheduled June 2-4, 2026
- New regenerative pilot program \$400 million to EQIP and \$300 million to CSP

**Ag Update**

- Doug Swaim Tile
- Joe Krajicek Tile
- Josh Bingamon WW - Construction has been completed
- Cole Hiser WW
- Hines AWMS working on design and cost estimate

- WW re-enroll visits
- Bob Jones WW New CRP
- Ben Wildman WW New CRP
- David Ormsbee WW New CRP
- Richard Penewit WW New CRP
- David Quallen WW New CRP
- Bruce Sullivan CRP
- Starvation Acres WW New CRP
- Chad Mason WW
- Josh Anders AWMS working on design and cost estimate Cultural Resources started
- Ross Moffitt AWMS working on design and cost estimate Cultural Resources started
- Suzanne Bush grazing design
- Dan Edgington AWMS and grazing
- Wanderlust Flowers high tunnel
- Roy Snyder high tunnel
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments and plans
- CRP PIP visit
- Watkins Road Group Main
- Brian Thompson WW
- Kenny Beam Tile
- Alek Culbreath drainage and potential WW
- 

**H2Ohio**

- Finishing contracts deadline was 12/31

**Ditch Maintenance Update**

- 2026 Chemical order
- Finalized end of year
- Planning 2026 Repairs
- Gordin Spahr surface inlet
- Fallen trees on Grassy Branch
- Tile repair on JKL tile main
- Earl Atley ditch partial clean out
- Pesticide applicator license renewal

**Agricultural Pollution Abatement Update**

- Sending comments on to ODA

**Urban Update**

- |   |                          |
|---|--------------------------|
| • Bellasara Punchout, Sect 2 and 5          |                          |
| • Convergence Research Center (WPAFB)       | Review                   |
| • Magnolia Meadows                          | Construction             |
| • Bridle Wood (City of Beaver creek)        | Sanitary Sewer           |
| • Grands of Sugarcreek                      | Punchout                 |
| • Walnut Ridge                              | EPA Complaint            |
| • Old ODOT Facility                         | No activity              |
| • McIntire Property (Beaver creek Twp)      | Preliminary Plan         |
| • Landings of Sugarcreek: punch out Sect. 4 | Excessive Road settling  |
| • Old Town State Park-Bridge over SR 68     | Construction has started |
| • Old Town ODNR Great Council Watch Tower   | Construction Review      |

- Central State Tech Facility under construction
- Nathaniel's Grove, Sect. under construction
- Pier Storage (Spring Valley Twp.) Construction
- Feedwire Farm Construction
- Greene Nursing Home Meet with design engineer
- Hillside Farm Construction
- Topp Storage (Spring Valley) Construction
- Darnell Dr. (Leach field conflicts with Storm Sewer System Design)
- Fire Apparatus STOP WORK
- Cornerstone South no activity
- Grands of Sugarcreek Nearing build out
  - construction, Erosion control, street sweeping and detention pond cleanout, meeting
- Village of Cedarville Site Inspections
- Moore / Shockley Borrow Pit
- Misc. Drainage appt.

**Education Update**

- Cox Elementary – Arbor Day
- Xenia Academy
- AG Team
- Pond Clinic Videos
- Bellbrook Garden Club
- Seed Swap
- Tree Sale

**Director Update**

- H2Ohio Cover Crop Project- working on new intern to take remaining pictures
- Planning meeting with Warren SWCD
- NACD Feb 14-20: Amanda, Kim, and Elise
- OFSWCD Annual Meeting 2/10-11
- Received the local grant from the BOCC
- Working on MS4 bill
- Ohio Ethics Law- receipt
- Conflict of Interest Forms

**IV. Correspondence**

- Card from FSA

**V. Old Business**

**Annual Plan of Work – January 2026**

**VI. New Business**

**A. Employee Leave Balances as of January 9, 2026**

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour Rate
Brandon Corry	\$21,105.17	374.90	983.72	21.25	24.0	\$32.87
Warren McCarren	\$6,090.17	155.55	170.92	33.00	44.0	\$32.30
Amanda McKay	\$21,499.69	336.85	798.72	15.31	24.0	\$38.96
Ken Middleton	\$35,365.41	573.51	1822.79	11.14	24.0	\$36.51
Elise Snarr	\$1,055.34	32.65	33.72	4.25	24.0	\$28.60
	\$85,115.77					

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**B. Board Reorganization**

Chair: \_\_\_\_\_  
Vice Chair: \_\_\_\_\_  
Fiscal Agent: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Member/ Alternate Fiscal Agent: \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**C. Certification of Fiscal Agents / Financial Signatures**

Fiscal Agent: Kim Snyder  
Alt. Fiscal Agent: Doug Anderson  
Employees to Sign: Amanda McKay  
Brandon Corry

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**D. Public Records Training Designee**

Amanda serves as the public records designee. Jerrod has also completed the training.

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**E. Nomination Committee 2026**

Kim Snyder is up for re-election.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**F. Recertification of list of Associate Board Members**

Don Wolf  
Austin Rohrback  
Dave Linkhart  
David Quallen

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**G. Spending Limits and Bill Pay**

Approval of Amanda’s spending limit per purchase to be \$3,000  
Approval for Amanda to pay all recurring bills  
Approval of Brandon and Elise’s spending limit per purchase to be \$1,500

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**H. Approval of Employee and Policy Manuals**

The new copies of the employee and policy manuals were presented to the board for review.

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**VII. Financial Reports**

<b>Fund</b>	<b>Balance Ending December 31, 2025</b>	<b># of Deposits</b>	<b>Total of Deposits</b>	<b># of Outstanding Bills</b>	<b>Total of Outstanding Bills</b>
Special	\$648,459.60	0	\$-	0	\$-
District	\$9,735.66	2	\$440.68	3	\$1,366.08
DF StarOhio	\$275,160.74	1	\$923.22	-	\$-

- DF Checking Account Interest for December 2025 - \$0.68
- StarOhio December 2025 Dividend - \$923.22
- December 2026 SF Expenses including salaries and benefits - \$42,577.34
- Additional Details can be found in the attached Financial Spreadsheets

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_

**VIII. Upcoming Meeting and Events**

2/9-11 OFSWCD Meeting  
2/14-20 NACD  
2/26 Board Meeting

**IX. Adjourn**

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Result: \_\_\_\_\_ Time: \_\_\_\_\_

## Attached Financial Reports

### Sage Report for Greene SWCD District Fund

GCSWCD District Account								
For the Period Dec 1, 2025 through Jan 22, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	12/1/25			Beginning Balance			10,574.06
111100	District Checking	12/1/25	R011346	GEN	Rain Barrel Workshop	440.00		
111100	District Checking	12/18/25	4599	CDJ	Amanda McCay		1,279.08	
111100	District Checking	12/31/25	R011350	GEN	ck int	0.68		
111100	District Checking				Change	440.68	1,279.08	-838.40
111100	District Checking	12/31/25			<b>Fiscal Year End Balance</b>			9,735.66
111100	District Checking							
111100	District Checking	1/1/26			Beginning Balance			9,735.66
111100	District Checking	1/14/26	R011349	GEN	OFSWCD Contribution Agr	10,556.46		
111100	District Checking	1/22/26	4600	CDJ	Amanda McCay		1,091.08	
111100	District Checking	1/22/26	4601	CDJ	Preble SWCD		200.00	
111100	District Checking	1/22/26	4602	CDJ	Employees Association		75.00	
111100	District Checking				Change	10,556.46	1,366.08	9,190.38
		1/22/26			<b>Ending Balance</b>			<b>18,926.04</b>
120000	Star Ohio Fund	12/1/25			Beginning Balance			274,237.52
120000	Star Ohio Fund	12/31/25	R011351	GEN	Inc Div Reinvestment	923.22		
120000	Star Ohio Fund				Change	923.22		923.22
120000	Star Ohio Fund	12/31/25			<b>Fiscal Year End Balance</b>			<b>275,160.74</b>
120000	Star Ohio Fund							
120000	Star Ohio Fund	1/1/26			Beginning Balance			275,160.74
120000	Star Ohio Fund	1/22/26			<b>Ending Balance</b>			<b>275,160.74</b>
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

**Activity Report for Greene SWCD District Fund**

District Fund Activity- ____ Board Meeting 2026							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
<b>Paid per Board Approval</b>							
25-29	Amanda McKay	NACD Flight Remibursement (Amanda, Kim, Elise)	\$ 1,279.08	4599	540701	12/16/25	Paid
<b>To be Paid per Board Approval</b>							
26-1	Amanda McKay	Reimbursement for the Team Build Dinner	\$ 1,091.08	4600	540701	1/22/26	To be Paid
26-2	Area IV Envirothon	Area IV Envirothon Support	\$ 200.00	4601	543201	1/22/26	To be Paid
26-3	OASWCDE	5 employee memberships	\$ 75.00	4602	543201	1/22/26	To be Paid
<b>To be Paid per Board Approval</b>							
<b>STAR OHIO INVESTMENT ACCOUNT</b>							
	StarOhio Account	Income Dividend Reinvestment	923.22			12/31/25	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

**Sage Report for Greene SWCD Special Fund**

GCSWCD Special Account								
For the Period Dec 1, 2025 through Dec 31, 2025								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	12/1/25			Beginning Balance			691,036.94
110000	Special Fund Balance	12/8/25		CDJ	Gr. Co. Services L 152		55.42	
110000	Special Fund Balance	12/10/25		CDJ	Precision Laser & Instrument I		3,071.00	
110000	Special Fund Balance	12/10/25		CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	12/11/25		CDJ			205.25	
110000	Special Fund Balance	12/17/25		CDJ	USBank Corporate Payment Syste		587.98	
110000	Special Fund Balance	12/17/25		CDJ	USBank Corporate Payment Syste		217.96	
110000	Special Fund Balance	12/17/25		CDJ	AT&T former SBC		70.18	
110000	Special Fund Balance	12/17/25		CDJ	USBank Corporate Payment Syste		1,602.00	
110000	Special Fund Balance	12/22/25		CDJ	Public Emp. Retirement System		3,921.86	
110000	Special Fund Balance	12/22/25		CDJ	Health Insurance LE 1513		3,805.72	
110000	Special Fund Balance	12/22/25		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	12/22/25		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	12/22/25		CDJ	Workers Compensation LE1512		192.76	
110000	Special Fund Balance	12/24/25		CDJ	Salaries LE 151		28,013.44	
110000	Special Fund Balance	12/24/25		CDJ	Medicare Matching LE 1513		394.12	
110000	Special Fund Balance				Current Period Change		42,577.34	-42,577.34
		<b>12/31/25</b>			<b>Ending Balance</b>			<b>648,459.60</b>
	Reviewed by:					Date:		
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

**Activity Report for Greene SWCD Special Fund**

Special Fund Activity- January Board Meeting 2026										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount paid	Status
					<b>Encumbered</b>		015-0014-	Paid		
	26-000096	1/13/26	US Bank Corp	116141	OFSWCD Meeting Registration	\$ 2,000.00	5407.00			Encumbered
	26-000096	1/13/26	US Bank Corp	116141	OFSWCD Hotel and Expenses	\$ 2,000.00	5407.00			Encumbered
	26-000096	1/13/26	Greene County Services	04983	Fuel & Vehicle Services	\$ 200.00	5203.00			Encumbered
					<b>Paid per Board Approval (December)</b>					
	25-001147	10/15/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 300.00	5203.00	12/5/25	\$ 55.42	Paid
	25-001336	12/5/25	Bradstreet & Associates	850350	Accounting Services	\$ 360.00	5305.00	12/5/25	\$ 360.00	Paid
	25-001290	11/21/25	T-Mobile	4877	Cell Phone Services	\$ 250.00	5389.00	12/9/25	\$ 205.25	Paid
	25-001291	11/21/25	Precision Laser & Instruments	1637	Trimble Software, Firmware, and Hardware Maint	\$3,400.00	5203.00	12/9/25	\$ 3,071.00	Paid
	25-001177	10/23/25	US Bank Corp	116141	NACD Registration	\$3,000.00	5407.00	12/16/25	\$ 1,497.00	Paid
	25-001291	11/21/25	AT&T	003733	Internet Services	\$ 80.00	5389.00	12/16/25	\$ 70.18	Paid
	25-001303	11/26/25	US Bank Corp	116141	Area IV Winter Meeting	\$ 110.00	5407.00	12/16/25	\$ 105.00	Paid
	25-001321	12/3/25	US Bank Corp	116141	Office Supplies and Materials	\$ 600.00	5203.00	12/16/25	\$ 587.98	Paid
	25-001321	12/3/25	US Bank Corp	116141	Microsoft Office 365	\$ 150.00	5305.00	12/16/25	\$ 138.76	Paid
	25-001382	12/16/25	US Bank Corp	116141	Constant Contact	\$ 80.00	5305.00	12/16/25	\$ 79.20	Paid
					<b>Paid per Board Approval (January)</b>					
	26-000096	1/13/26	Streamline Software	4523	Website Support Services	\$ 2,327.00	5305.00	1/13/26	\$2,327.00	Paid
	26-000096	1/13/26	AT&T	3733	Internet Services	\$ 75.00	5305.00	1/13/26	\$ 70.18	Paid
	26-000096	1/13/26	T-Mobile	4877	Cell Phone Services	\$ 210.00	5389.00	1/13/26	\$ 205.25	Paid
	26-000096	1/13/26	Bradstreet & Associates	850350	Accounting Services	\$ 360.00	5305.00	1/13/26	\$ 360.00	Paid
	26-000097	1/13/26	US Bank Corp	116141	Office Supplies	\$ 300.00	5203.00	1/13/26	\$ 41.18	Paid
	26-000097	1/13/26	US Bank Corp	116141	Newsletter Services	\$ 40.00	5408.00	1/13/26	\$ 32.00	Paid
					Reviewed by:				Date:	
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					