



**Board of Supervisors Meeting Minutes
Thursday, January 22, 2026 – 6:30 P.M.
1363 Burnett Dr. – Xenia, OH 45385**

Call to Order: Scott Harner – Chair

Time: 6:29 P.M.

Board Members Present :

<input checked="" type="checkbox"/> Scott Harner, Vice Chair	<input checked="" type="checkbox"/> Kim Snyder, Fiscal Agent
<input checked="" type="checkbox"/> Jerrod Pickens, Secretary	<input checked="" type="checkbox"/> Doug Anderson, Alt-Fiscal
<input checked="" type="checkbox"/> Mike Beam, Chair	

Staff Present:

<input checked="" type="checkbox"/> Meghan Moser, NRCS DC	<input checked="" type="checkbox"/> Ken Middleton, Urban
<input checked="" type="checkbox"/> Elise Snarr, Education/PR	<input type="checkbox"/> Brandon Corry, DM/RS
<input checked="" type="checkbox"/> Amanda McKay, Director	<input checked="" type="checkbox"/> Warren McCarren, RS

Guests: Alison Manning – ODA

Oath of Office

Doug Anderson and Scott Harner were sworn into office on January 22, 2026, at 6:31 pm at the Greene SWCD Board Meeting, by Kim Snyder- Elected Official- Greene SWCD Board of Supervisors.

Approval of Minutes

Scott Harner asked for a motion to approve the minutes of the December Board Meeting.

Motion made by Doug Anderson to accept the minutes above as presented. Seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder – Yes, Scott Harner – Yes, Jerrod Pickens- Yes, Doug Anderson – Yes.

Public Participation

Alison spoke about ODA updates; January 29th will be the cash basis meeting for ADP. APAP MOU office hours will be held on January 22, 2026.

NRCS Update

Meghan gave an update on all NRCS activities. A new regenerative pilot program will allocate \$400 million to EQIP and \$300 million to CSP. Deferral letters have been sent for 2025 applications, including 34 EQIP applicants and 9 CSP applicants. FY25 payments are complete. QAR is scheduled for June 2–4 (years to be confirmed).

Ag Update

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Josh Bingamon WW - Construction has been completed
- Cole Hiser WW
- Hines AWMS working on design and cost estimate
- WW re-enroll visits
- Bob Jones WW New CRP
- Ben Wildman WW New CRP
- David Ormsbee WW New CRP
- Richard Penewit WW New CRP
- David Quallen WW New CRP
- Bruce Sullivan CRP
- Starvation Acres WW New CRP
- Chad Mason WW
- Josh Anders AWMS working on design and cost estimate Cultural Resources started
- Ross Moffitt AWMS working on design and cost estimate Cultural Resources started
- Suzanne Bush grazing design
- Dan Edgington AWMS and grazing
- Wanderlust Flowers high tunnel
- Roy Snyder high tunnel
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments and plans
- CRP PIP visit
- Watkins Road Group Main
- Brian Thompson WW
- Kenny Beam Tile
- Alek Culbreath drainage and potential WW

Warren provided the Ag Technician update. Warren has conducted EQIP and CSP site visits. Amanda asked if there were any further business or questions, and none were raised.

H2Ohio Update

Amanda gave an update to the H2Ohio program. Work is currently underway in finishing the remaining contracts. The deadline is January 31st for all contracts.

Ditch Maintenance Update

Warren updated us on the DM programs on behalf of Brandon. The 2026 chemical order has been finalized at the end of the year. Planning is underway for 2026 repairs, including the Gordin Spahr surface inlet, fallen trees on Grassy Branch, tile repair on the JKL tile main, and a partial cleanout of the Earl Atley ditch. Pesticide applicator license renewals are also being completed. Amanda asked for any further business or questions, and none were brought forward.

Urban Update

Ken is overseeing several projects throughout the county:

- Bellasara Punchout, Sections 2 and 5
- Countryside Sub-division – reviewed
- Magnolia Meadows – Construction
- Landings of Sugarcreek – punchout, section 4 (cleaning of pond has begun), Sect.1/ 2 – trench settling
- Old Town State Park – Bridge over SR 68- no activity (clearing of path has started)
- Central State Tech Facility – under construction
- Nathaniel’s Grove, Section 14 – under construction
- Pier Storage (Spring Valley) – No Activity
- Feedwire Farm – construction has begun
- Greene Nursing Home – construction
- Hillside Farm – construction
- Topp Storage (Spring Valley) – construction
- Cornerstone South – No activity
- Grands of Sugarcreek – construction, erosion control, street sweeping, detention pond clean out
- Moore/ Shockley Borrow Pit
- Eleazor Rd
- Anderson Rd
- Miscellaneous drainage appointments

Ken provided updates on several Urban projects. Road widening at Wright-Patt is underway. Construction has begun on Section 4 of the Landings building. Site inspections are being conducted in Cedarville. Amanda asked for any further business or questions, and none were brought forward.

Education Update

Elise gave an update as the Educator. Elise has various programming events coming up including Summit Academy, Seed Swap, and Bellbrook Garden Club. In place of the annual Pond Clinic, Elise will be working with Warren County to create educational videos. Elise is working on H2Ohio contracts with Amanda. Amanda asked for any further business or questions, and none were brought forward.

Director Update

Amanda gave the Administrator update. Work continues on the H2Ohio Cover Crop Project, including onboarding a new intern to collect the remaining photos. A planning meeting was held with Warren SWCD. Staff will attend the NACD Conference from February 14–20, including Amanda, Kim, and Elise. The OFSWCD Annual Meeting will take place February 10–11. The local grant from the Board of County Commissioners has been received, and work is underway on the MS4 bill. Ohio Ethics Law receipts have been submitted, and Conflict of Interest forms are being completed. Amanda asked for any further business or questions, and none were brought forward.

Agriculture Pollution Abatement Update

New MOU will be sent to the Prosecutor to review.

Correspondence

None

Old Business

None

New Business

A. Employee Leave Balances as of January 9, 2026

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour Rate
Brandon Corry	\$21,105.17	374.90	983.72	21.25	24.0	\$32.87
Warren McCarren	\$6,090.17	155.55	170.92	33.00	44.0	\$32.30
Amanda McKay	\$21,499.69	336.85	798.72	15.31	24.0	\$38.96
Ken Middleton	\$35,365.41	573.51	1822.79	11.14	24.0	\$36.51
Elise Snarr	\$1,055.34	32.65	33.72	4.25	24.0	\$28.60
	\$85,115.77					

Motion was made by Kim Snyder to accept the Employee Leave Status Report. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, and Scott Harner- Yes, Jerrod Pickens – Yes, Doug Anderson – Yes.

B. Board Reorganization

Roll Call Vote is required to reorganize the board.

Chair:	Mike Beam
Vice Chair:	Scott Harner
Fiscal Agent:	Kim Snyder
Secretary:	Jerrod Pickens
Member/ Alternate Fiscal Agent:	Doug Anderson

Motion was made by Kim Snyder to accept the reorganization. Seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Doug Anderson- Yes, Jerrod Pickens- Yes, Kim Snyder-Yes

C. Certification of Fiscal Agents / Financial Signatures

**Fiscal Agent: Kim Snyder
Alt. Fiscal Agent: Doug Anderson
Employees to Sign: Amanda McKay
Brandon Corry**

Motion was made by Mike Beam to accept the Fiscal agents. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Doug Anderson- Yes, Jerrod Pickens - Yes, Kim Snyder-Yes

D. Public Records Training Designee

Motion was made by Doug Anderson to accept the Public Records Training Designee as Amanda McKay, (Jerrod Pickens has also completed the training). Seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Doug Anderson- Yes, Jerrod Pickens - Yes, Kim Snyder-Yes

E. Nomination Committee 2026 (Kim Snyder is up for re-election)

Scott Harner
Jerrod Pickens
Krista Schneckner

Motion was made by Kim Snyder to accept the nominating committee. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Doug Anderson- Yes, Jerrod Pickens – Yes, Kim Snyder-Yes

F. Recertification of list of Associate Board Members

Don Wolf
Austin Rohrback
Dave Linkhart
David Quallen

Motion was made by Doug Anderson to accept the list of Associate Board Members. Seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Doug Anderson- Yes, Jerrod Pickens - Yes, Kim Snyder-Yes

G. Spending Limits and Bill Pay

Approval of Amanda’s spending limit per purchase to be \$3,000
Approval for Amanda to pay all recurring bills
Approval of Brandon and Elise’s spending limit per purchase to be \$1,500

Motion was made by Doug Anderson to set the spending limits and bill pay. Seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Doug Anderson- Yes, Jerrod Pickens - Yes, Kim Snyder-Yes

H. Approval of Employee and Policy Manuals

The new copies of the employee and policy manuals were presented to the board for review.

Motion was made by Kim Snyder to approve the Employee and Policy Manuals for 2026. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Scott Harner- Yes, Doug Anderson- Yes, Jerrod Pickens - Yes, Kim Snyder-Yes

I. Financial Reports and Bills to be Paid

Fund	Balance Ending December 31, 2025	# of Deposits	Total of Deposits	# of Outstanding Bills	Total of Outstanding Bills
Special	\$648,459.60	0	\$-	0	\$-
District	\$9,735.66	2	\$440.68	3	\$1,366.08
DF StarOhio	\$275,160.74	1	\$923.22	-	\$-

- DF Checking Account Interest for December 2025 - \$0.68
- StarOhio December 2025 Dividend - \$923.22
- December 2026 SF Expenses including salaries and benefits - \$42,577.34
- Additional Details can be found in the attached Financial Spreadsheets

Motion was made by Kim Snyder to accept the finances. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Scott Harner- Yes, Jerrod Pickens – Yes, Doug Anderson – Yes.

Upcoming Meetings and Events

- 2/9-11 OFSWCD Meeting
- 2/14-20 NACD
- 2/26 Board Meeting

Adjourn

Motion made by Scott Harner to adjourn at 7:18 p.m. and seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Scott Harner – Yes, Jerrod Pickens – Yes, Doug Anderson – Yes.

Scott Harner, Chair

Jerrod Pickens, Secretary

Amanda McKay, District Director

Attached Financial Reports

Sage Report for Greene SWCD District Fund

GCSWCD District Account								
For the Period Dec 1, 2025 through Jan 22, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	12/1/25			Beginning Balance			10,574.06
111100	District Checking	12/1/25	R011346	GENL	Rain Barrel Workshop	440.00		
111100	District Checking	12/18/25	4599	CDJ	Amanda McCay		1,279.08	
111100	District Checking	12/31/25	R011350	GENL	ck int	0.68		
111100	District Checking				Change	440.68	1,279.08	-838.40
111100	District Checking	12/31/25			Fiscal Year End Balance			9,735.66
111100	District Checking							
111100	District Checking				Beginning Balance			9,735.66
111100	District Checking	1/1/26						
111100	District Checking	1/14/26	R011349	GENL	OFSWCD Contribution Agr	10,556.46		
111100	District Checking	1/22/26	4600	CDJ	Amanda McCay		1,091.08	
111100	District Checking	1/22/26	4601	CDJ	Preble SWCD		200.00	
111100	District Checking	1/22/26	4602	CDJ	Employees Association		75.00	
111100	District Checking				Change	10,556.46	1,366.08	9,190.38
		1/22/26			Ending Balance			18,926.04
120000	Star Ohio Fund	12/1/25			Beginning Balance			274,237.52
120000	Star Ohio Fund	12/31/25	R011351	GENL	Inc Div Reinvestment	923.22		
120000	Star Ohio Fund				Change	923.22		923.22
120000	Star Ohio Fund	12/31/25			Fiscal Year End Balance			275,160.74
120000	Star Ohio Fund							
120000	Star Ohio Fund				Beginning Balance			275,160.74
		1/22/26			Ending Balance			275,160.74
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

Activity Report for Greene SWCD District Fund

District Fund Activity- ____ Board Meeting 2026							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date	
Paid per Board Approval							
25-29	Amanda McKay	NACD Flight Remibursement (Amanda, Kim, Elise)	\$ 1,279.08	4599	540701	12/16/25	Paid
To be Paid per Board Approval							
26-1	Amanda McKay	Reimbursement for the Team Build Dinner	\$ 1,091.08	4600	540701	1/22/26	To be Paid
26-2	Area IV Envirothon	Area IV Envirothon Support	\$ 200.00	4601	543201	1/22/26	To be Paid
26-3	OASWCDE	5 employee memberships	\$ 75.00	4602	543201	1/22/26	To be Paid
To be Paid per Board Approval							
STAR OHIO INVESTMENT ACCOUNT							
	StarOhio Account	Income Dividend Reinvestment	923.22			12/31/25	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

Sage Report for Greene SWCD Special Fund

GCSWCD Special Account								
For the Period Dec 1, 2025 through Dec 31, 2025								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	12/1/25			Beginning Balance			691,036.94
110000	Special Fund Balance	12/8/25		CDJ	Gr. Co. Services L 152		55.42	
110000	Special Fund Balance	12/10/25		CDJ	Precision Laser & Instrument I		3,071.00	
110000	Special Fund Balance	12/10/25		CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	12/11/25		CDJ			205.25	
110000	Special Fund Balance	12/17/25		CDJ	USBank Corporate Payment Syste		587.98	
110000	Special Fund Balance	12/17/25		CDJ	USBank Corporate Payment Syste		217.96	
110000	Special Fund Balance	12/17/25		CDJ	AT&T former SBC		70.18	
110000	Special Fund Balance	12/17/25		CDJ	USBank Corporate Payment Syste		1,602.00	
110000	Special Fund Balance	12/22/25		CDJ	Public Emp. Retirement System		3,921.86	
110000	Special Fund Balance	12/22/25		CDJ	Health Insurance LE 1513		3,805.72	
110000	Special Fund Balance	12/22/25		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	12/22/25		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	12/22/25		CDJ	Workers Compensation LE1512		192.76	
110000	Special Fund Balance	12/24/25		CDJ	Salaries LE 151		28,013.44	
110000	Special Fund Balance	12/24/25		CDJ	Medicare Matching LE 1513		394.12	
110000	Special Fund Balance				Current Period Change		42,577.34	-42,577.34
		12/31/25			Ending Balance			648,459.60
	Reviewed by:						Date:	
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

Activity Report for Greene SWCD Special Fund

Special Fund Activity- January Board Meeting 2026										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
							015-0014-	Paid	paid	
					Encumbered					
	26-000096	1/13/26	US Bank Corp	116141	OFSWCD Meeting Registration	\$ 2,000.00	5407.00			Encumbered
	26-000096	1/13/26	US Bank Corp	116141	OFSWCD Hotel and Expenses	\$ 2,000.00	5407.00			Encumbered
	26-000096	1/13/26	Greene County Services	04983	Fuel & Vehicle Services	\$ 200.00	5203.00			Encumbered
					Paid per Board Approval (December)					
	25-001147	10/15/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 300.00	5203.00	12/5/25	\$ 55.42	Paid
	25-001336	12/5/25	Bradstreet & Associates	850350	Accounting Services	\$ 360.00	5305.00	12/5/25	\$ 360.00	Paid
	25-001290	11/21/25	T-Mobile	4877	Cell Phone Services	\$ 250.00	5389.00	12/9/25	\$ 205.25	Paid
	25-001291	11/21/25	Precision Laser & Instruments	1637	Trimble Software, Firmware, and Hardware Maint	\$3,400.00	5203.00	12/9/25	\$ 3,071.00	Paid
	25-001177	10/23/25	US Bank Corp	116141	NACD Registration	\$3,000.00	5407.00	12/16/25	\$ 1,497.00	Paid
	25-001291	11/21/25	AT&T	003733	Internet Services	\$ 80.00	5389.00	12/16/25	\$ 70.18	Paid
	25-001303	11/26/25	US Bank Corp	116141	Area M Winter Meeting	\$ 110.00	5407.00	12/16/25	\$ 105.00	Paid
	25-001321	12/3/25	US Bank Corp	116141	Office Supplies and Materials	\$ 600.00	5203.00	12/16/25	\$ 587.98	Paid
	25-001321	12/3/25	US Bank Corp	116141	Microsoft Office 365	\$ 150.00	5305.00	12/16/25	\$ 138.76	Paid
	25-001382	12/16/25	US Bank Corp	116141	Constant Contact	\$ 80.00	5305.00	12/16/25	\$ 79.20	Paid
					Paid per Board Approval (January)					
	26-000096	1/13/26	Streamline Software	4523	Website Support Services	\$ 2,327.00	5305.00	1/13/26	\$2,327.00	Paid
	26-000096	1/13/26	AT&T	3733	Internet Services	\$ 75.00	5305.00	1/13/26	\$ 70.18	Paid
	26-000096	1/13/26	T-Mobile	4877	Cell Phone Services	\$ 210.00	5389.00	1/13/26	\$ 205.25	Paid
	26-000096	1/13/26	Bradstreet & Associates	850350	Accounting Services	\$ 360.00	5305.00	1/13/26	\$ 360.00	Paid
	26-000097	1/13/26	US Bank Corp	116141	Office Supplies	\$ 300.00	5203.00	1/13/26	\$ 41.18	Paid
	26-000097	1/13/26	US Bank Corp	116141	Newsletter Services	\$ 40.00	5408.00	1/13/26	\$ 32.00	Paid
					Reviewed by:			Date:		
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					