

**Minutes of the October 23, 2025, Board of Supervisors
Greene Soil & Water Conservation District**



Place: 1363 Burnett Drive, Xenia, OH 45385

Call to order: Scott Harner, Chair

Time: 6:31 p.m.

Board Members Present: Mike Beam Kim Snyder Scott Harner
 Jerrod Pickens Doug Anderson

Staff Present:

Meghan Moser, NRCS DC Ken Middleton, Urban Specialist
 Elise Snarr, Education/PR Specialist Brandon Corry, DM/RS II
 Amanda McKay, District Director Warren McCarren, Rural Specialist Emeritus

Guests:

Alison Manning - ODA

Approval of minutes:

Scott Harner asked for a motion to approve the minutes of the September Board Meeting.

Motion made by Doug Anderson to accept the minutes above as presented. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Mike Beam- Yes, Jerrod Pickens- Yes, Doug Anderson – Kim Snyder – Yes, Scott Harner – Yes,

Public Participation:

Allison spoke about the dates of the Ohio Federation of SWCDs Annual Partnership Meeting being published. Allison reminded everyone of the board member training coming up. Also, noted that the Winter Meeting is December 8th.

NRCS Update:

Warren gave an update on behalf of Meghan for all NRCS activities. The government is still shut down. However, Meghan was able to get through all the CRP and PIP before the furlough. One grassland CRP didn't get fully processed before the shutdown.

Ag Update:

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Josh Bingamon WW - Construction has been completed
- Cole Hiser WW
- Hines AWMS working on design and cost estimate
- WW re-enroll visits
- Bob Jones WW New CRP
- Ben Wildman WW New CRP
- David Ormsbee WW New CRP
- Richard Penewit WW New CRP
- David Quallen WW New CRP
- Bruce Sullivan CRP
- Starvation Acres WW New CRP
- Chad Mason WW
- Josh Anders AWMS working on design and cost estimate Cultural Resources started
- Ross Moffitt AWMS working on design and cost estimate Cultural Resources started
- Suzanne Bush grazing design
- Dan Edgington AWMS and grazing
- Wanderlust Flowers high tunnel
- Roy Snyder high tunnel
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments and plans
- CRP PIP visit
- Watkins Road Group Main
- Brian Thompson WW
- Kenny Beam Tile
- Alek Culbreath drainage and potential WW

Warren provided the Ag Technician update. Amanda asked if there were any further business or questions, and none were raised.

H2Ohio:

Five out of thirty-one projects have been completed for BMP certification, and four out of thirty-one have been submitted for payment.

Ditch Maintenance Update:

Amanda updated us on the DM programs. The budget for 2026 is due by September 2, along with assessments. Several lot splits have been recorded, and tile repair is underway on the JKL tile main. Spraying is currently being conducted on trees across a few projects, with plans to address cattails as well—weather and scheduling permitting. Amanda asked for any further business or questions, and none were brought forward.

Urban Update:

Ken is overseeing several projects throughout the county

- Bellasara Punchout, Sect 2 and 5
- Countryside sub-division Reviewed
- Magnolia Meadows- construction
- Landings of Sugarcreek: punch out Sect. 4 (Clearing of pond has begun) and Sect 1/ 2 Trench settling
- Old Town State Park-Bridge over SR 68 no activity (clearing of path has started)
- Central State Tech Facility *under construction
- Nathaniel’s Grove, Sect. 14 under construction
- Pier Storage (Spring Valley Twp.) no activity
- Feedwire Farm construction has begun
- Greene Nursing Home - construction
- Hillside Farm - construction
- Topp Storage (Spring Valley) - construction
- Cornerstone South no activity
- Grands of Sugarcreek construction, Erosion control, street sweeping and detention pond cleanout, meeting
- Moore / Shockley Borrow Pit
- Eleazor Rd.
- Anderson Rd.
- Misc. Drainage appt.

Ken provided updates on several Urban project sites: Site inspections continue Bellasara Punchout sections 2 and 5 are waiting on sanitary approval. At the Landings of Sugarcreek, punch-out work is in progress in Section 4, including digging and refilling the tile ditch and possibly redoing utilities. Stevenson Rd/42 is going to be called the Highlands. A church will be put in on Wagner Rd. Amanda asked for any further business or questions, and none were brought forward.

Education Update:

Amanda gave an update on behalf of Elise as the Educator. Education Programs flyers were posted on Facebook and distributed to teachers as of the week of September 16th. Forestry Walk will be held at Wilmington College on October 18th. Elise spent three days at Farm Science Review volunteering and made a lot of connections. Amanda asked for any further business or questions, and none were brought forward.

Administrator Update:

Amanda gave the Administrator update. The H2Ohio Cover Crop Project is well underway. A panel meeting was held with BW Greenways, and the district has changed its internet provider from T-Mobile Wireless to AT&T Fiber. Elise has completed all of the Board Works trainings to date, and Kim has completed the fiscal one. A planning meeting with Warren SWCD is scheduled for November 24 to discuss combined programming for 2026. As a reminder, Board meeting dates have been adjusted for the holidays and will now be held on November 20 and December 18. Doug will be gone for Holiday Board meetings. Amanda asked for any further business or questions, and none were brought forward.

Agricultural Pollution Abatement Update:

None

Correspondence:

None

Old Business:

None

New Business:

A. Employee Leave Balances as of October 17, 2025

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour
Brandon Corry	\$19,060.20	337.70	976.12	21.25	0.0	\$31.61
Warren McCarren	\$5,185.47	137.95	143.09	29.00	31.0	\$31.06
Amanda McKay	\$21,092.98	356.65	770.48	13.81	0.0	\$37.46
Ken Middleton	\$33,721.40	569.31	1794.61	7.14	0.0	\$35.11
Elise Snarr	\$1,245.75	16.05	20.55	29.25	8.0	\$27.50
	\$80,305.79					

· *Includes sick leave

Motion was made by Kim Snyder to accept the Employee Leave Status Report. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Mike Beam- Yes, Doug Anderson- Yes, Jerrod Pickens- Yes, Kim Snyder- Yes, Scott Harner- Yes

Financial Reports/Bills to be Paid

Fund	Balance Ending September 30, 2025	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$723,129.81	0	\$-	0	\$-
District	\$10,362.43	2	\$611.61	2	\$40+541
DF StarOhio	\$272,318.85	2	\$21,975.19	-	\$-

- Security Checking Account Interest for September 2025 – \$1.61
 - StarOhio September 2025 Dividend: \$975.19
 - September 2025 Special Fund Expenses, including salaries and benefits \$40,382.53
 - For additional details, see attached spreadsheets on expenses paid and to be paid on District and Special Fund accounts.
- October Tire Collection- from this morning \$541

Motion was made by Kim Snyder to accept the finances. Seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Doug Anderson- Yes, Jerrod Pickens- Yes, Kim Snyder – Yes, Scott Harner – Yes

Upcoming Meetings & Events:

- 10/30 Area IV Tech Tour
- 11/20 Board Meeting
- 11/24 Warren Ag Team Meeting

Adjourn:

Motion made by Doug Anderson to adjourn at 6:58 p.m. and seconded by Kim Snyder. Motion carried unanimously. Roll Call: Mike Beam- Yes, Doug Anderson- Yes, Jerrod Pickens- Yes, Kim Snyder- Yes, Scott Harner - Yes

Scott Harner, Chair

Doug Anderson, Secretary

Amanda McKay, District Director
(Minutes)

GCSWCD Special Account								
For the Period September 1, 2025 through September 30, 2025								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	9/1/25			Beginning Balance			763,512.34
110000	Special Fund Balance	9/12/25	1077151	CDJ	Gr. Co. Services L 152		338.16	
110000	Special Fund Balance	9/12/25	1082851	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	9/12/25	1082852	CDJ	Croghan Autocare		362.99	
110000	Special Fund Balance	9/12/25	1082862	CDJ			246.80	
110000	Special Fund Balance	9/15/25		CDJ	Health Insurance LE 1513		7,611.44	
110000	Special Fund Balance	9/18/25		CDJ	Workers Compensation LE1512		179.17	
110000	Special Fund Balance	9/19/25		CDJ	Salaries LE 151		26,038.39	
110000	Special Fund Balance	9/19/25		CDJ	Medicare Matching LE 1513		362.52	
110000	Special Fund Balance	9/19/25	1083276	CDJ	Treasurer of State		29.40	
110000	Special Fund Balance	9/22/25		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	9/23/25	10833999	CDJ	Croghan Autocare		696.65	
110000	Special Fund Balance	9/26/25		CDJ	Public Emp. Retirement System		3,645.36	
110000	Special Fund Balance	9/26/25	1083674	CDJ	Dean's Storage LLC		432.00	
110000	Special Fund Balance	9/30/25		CDJ	Dental Ins		38.40	
110000	Special Fund Balance				Current Period Change		40,382.53	-40,382.53
		9/30/25			Ending Balance			723,129.81
			Reviewed by:					Date:
			Bradstreet & Associates					
			Fiscal Agent					
			District Director					

Special Fund Activity-October Board Meeting 2025										
VIP	requisition	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date						015-0014-	Paid	paid	
					Encumbered					
25-001146	10/15/25	US Bank Corp	116141	Accounting Services	\$ 1,200.00	5305.00				Encumbered
25-001146	10/15/25	AT&T	3733	Internet Services	\$ 200.00	5389.00				Encumbered
25-001146	10/15/25	Bradstreet & Associates	850350	Accounting Services	\$ 400.00	5305.00				Encumbered
25-001146	10/15/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 300.00	5203.00				Encumbered
25-0011523	10/16/25	US Bank Corp	116141	Forestry Walk Expenses	\$ 400.00	5409.00				Encumbered
					Paid per Board Approval (September)					
25-000945	8/22/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	9/12/25	\$ 338.16		Paid
25-000945	8/22/25	Bradstreet & Associates	850350	Accounting Services	\$ 500.00	5305.00	9/12/25	\$ 360.00		Paid
25-000945	8/22/25	T-Mobile	4877	Cell Phone Services	\$ 400.00	5389.00	9/12/25	\$ 246.80		Paid
25-001017	9/10/25	Croghan Autocare	1363	Oil Change/ Tires/ Battery for Kia Van	\$ 363.00	5305.00	9/12/25	\$ 362.99		Paid
25-001049	9/19/25	Treasurer of State of Ohio	033704	AOS Audit Bill for Aug	\$ 30.00	5305.00	9/19/25	\$ 29.40		Paid
25-001043	9/17/25	Croghan Autocare	1363	F-350 Truck Repairs	\$ 900.00	5504.00	9/22/25	\$ 696.65		Paid
25-001057	9/23/25	Deans Storage	3238	Storage Unit Rental (Oct-Jan 26)	\$ 432.00	5328.00	9/25/25	\$ 432.00		Paid
					Paid per Board Approval (October)					
25-001113	10/8/25	Bradstreet & Associates	850350	Accounting Services	\$ 360.00	5305.00	10/8/25	\$ 360.00		Paid
25-001114	10/8/25	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 180.00	5203.00	10/8/25	\$ 178.30		Paid
25-001114	10/8/25	T-Mobile	4877	Cell Phone Services	\$ 400.00	5389.00	10/8/25	\$ 247.85		Paid
25-001030	9/12/25	US Bank Corp	161141	Office Supplies	\$ 500.00	5203.00	10/16/25	\$ 98.68		Paid
					To Be Paid per Board Approval					
			Reviewed by:					Date:		
			Bradstreet & Associates							
			Fiscal Agent							
			District Director							

GCSWCD District Account								
For the Period Sept 1, 2025 through Oct 16, 2025								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	9/1/25			Beginning Balance			31,360.82
111100	District Checking	9/3/25	ACH	GEN	ACH Transfer		21,000.00	
111100	District Checking	9/25/25	R011339	GEN	Sept Tire Sales	610.00		
111100	District Checking	9/25/25	4596	CDJ	Greene County Environmental Se		610.00	
111100	District Checking	9/30/25	R011340	GEN	Ck Interest	1.61		
		9/30/25			Ending Balance			10,362.43
		10/16/25			Ending Balance			10,362.43
120000	Star Ohio Fund	9/1/25			Beginning Balance			250,343.66
120000	Star Ohio Fund	9/3/25	ACH	GEN	ACH Transfer	21,000.00		
120000	Star Ohio Fund	9/30/25	R011341	GEN	Inc Div Reinvestment	975.19		
		9/30/25			Ending Balance			272,318.85
		10/16/25			Ending Balance			272,318.85
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

District Fund Activity- October Board Meeting 2025							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date	
Paid per Board Approval							
25-26	Greene County Environmental Services	September Tire Collection	\$ 610.00	4596	540902	9/25/25	Paid
To be Paid per Board Approval							
25-27	Greene County Environmental Services	October Tire Collection		4597	540902	10/23/25	To be Paid
25-28	Butler SWCD	Area IV Tech Tour	\$ 40.00	4598	540701	10/23/25	To be Paid
STAR OHIO INVESTMENT ACCOUNT							
	StarOhio Account	Income Dividend Reinvestment	975.19			9/30/25	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates						
	Fiscal Agent						
	District Director						