



**Board of Supervisors Meeting Minutes
Thursday, June 25, 2026 – 6:30 P.M.
1363 Burnett Dr. – Xenia, OH 45385**

Call to Order: Scott Harner – Acting Chair

Time: 6:27 P.M.

Board Members Present:

- ☒ Scott Harner, Vice Chair
- ☒ Jerrod Pickens, Secretary
- ☐ Mike Beam, Chair

- ☒ Kim Snyder, Fiscal Agent
- ☒ Doug Anderson, Alt-Fiscal

Staff Present:

- ☒ Meghan Moser, NRCS DC
- ☒ Elise Snarr, Education/PR
- ☒ Amanda McKay, Director

- ☒ Ken Middleton, Urban
- ☒ Brandon Corry, DM/RS
- ☒ Warren McCarren, RS

Guests: Alison Manning – ODA

Approval of Minutes

Scott Harner asked for a motion to approve the minutes of the May Board Meeting.

Motion made by Scott Harner to accept the minutes above as presented. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Kim Snyder – Yes, Doug Anderson – Yes, Scott Harner – Yes.

Public Participation

Allison shared the state match funding has been set at \$23.5 million. A State Match Policy meeting will be held during Summer Supervisor School. A new Agricultural Pollution Abatement Program (APAP) employee has been hired and will be stationed in Clark County. Human Resources training is scheduled for September 1, and the Partnership Meeting will be held January 26–28 of 2027.

NRCS Update

Meghan gave an update on all NRCS activities. The Environmental Quality Incentives Program (EQIP) currently has 34 applicants, with 8 contracts selected, including 3 that still need to be obligated. Staff are also processing payments for completed conservation practices. The Conservation Stewardship Program (CSP) has received 10 applications, with 5 contracts selected. For the Conservation Reserve Program (CRP), all applicants were selected during the first and second sign-up periods. The Agricultural Land Easement (ALE) program currently has four pending applications awaiting completion of Hazardous Materials (HazMat) surveys. Amanda asked for any further business or questions, and none were brought forward.

Ag Update

Warren gave an update on construction projects. EQIP designs are currently being completed. The Quality Assurance Review (QAR) was conducted at the beginning of the month.:

- Doug Swaim Tile
- Joe Krajicek Tile
- Josh Bingamon WW – Construction has been completed

- Cole Hiser WW
- Hines AWMS working on design and cost estimate
- Conducting WW re-enroll visits
- Bob Jones WW – New CPR
- Ben Wildman WW – New CRP
- David Ormsbee WW – New CRP
- Richard Penewit WW – New CRP
- David Quallen WW – New CRP
- Bruce Sullivan CRP
- Starvation Acres WW – New CRP
- Chad Mason WW
- Josh Anders AWMS working on design and cost estimate, cultural resources started
- Ross Moffitt AWMS working on design and cost estimate, cultural resources started
- Suzanne Bush grazing design
- Dan Edgington AWMS and grazing
- Wanderlust Flowers high tunnel
- Ron Snyder high tunnel
- EQIP Farm Inventory and Evaluation and Visits
- CRP PIP visit
- Walkins Road Group Main
- Brian Thompson WW
- Kenny Beam Tile
- Alek Culbreath drainage and potential WW
- Miscellaneous drainage appointments and plans

Amanda asked if there were any further business or questions, and none were raised.

H2Ohio Update

The new deadline to complete all contracts is August 31.

Ditch Maintenance Update

Brandon updated us on the DM programs. Brandon completed mowing of open ditches and made repairs to the Ballard Spahr and Earl Atley sites. Pesticide certification was successfully completed. The trailer was repaired at Custom Cabs, including replacement of the lights, wiring repairs, brake repairs, and installation of new tires. The tractor also received its initial 100-hour service. Amanda asked for any further business or questions, and none were brought forward.

Urban Update

Ken is overseeing several projects throughout the county:

- Bellasara Punchout, Sections 2 and 5
- Countryside Sub-division – reviewed
- Magnolia Meadows – Construction
- Landings of Sugarcreek – punchout, section 4 (cleaning of pond has begun), Sect. 2 – trench settling
- Old Town State Park – Bridge over SR 68- no activity (clearing of path has started)
- Central State Tech Facility – under construction
- Nathaniel's Grove, Section 14 – under construction
- Pier Storage (Spring Valley) – No Activity
- Feedwire Farm – construction has begun
- Greene Nursing Home – construction
- Hillside Farm – construction
- Topp Storage (Spring Valley) – construction
- Cornerstone South – No activity
- Grands of Sugarcreek – construction, erosion control, street sweeping, detention pond clean out
- Moore/ Shockley Borrow Pit
- Eleazor Rd
- Anderson Rd
- Miscellaneous drainage appointments

Ken provided updates on the above-listed urban projects. Amanda asked for any further business or questions, and none were brought forward.

Education Update

Elise gave an update as the Educator. Elise and Amanda attended the Greene County Farm Bureau Policy Meeting. Elise provided an Enviroscope demonstration at Bellbrook Sugarcreek Camp. Several meetings were held with the Little Miami Watershed Network regarding the upcoming Junior Naturalist Camp. Elise also

attended the Garden Affair Event, as well as the WPAFB Pollinator Expo. Amanda asked for any further business or questions, and none were brought forward.

Director Update

Amanda gave the Administrator update. The Leadership Float will be held on June 26. Although the float portion of the event looks like it will be canceled due to high water, the lunch program will still be conducted as planned. A Forestry Walk was held on June 13 in partnership with Pheasants Forever. Tire collections have resumed and are scheduled for July, September, and October. The Annual Meeting is scheduled for September 2 at Jasper Hills, and a menu selection still needs to be finalized. Amanda asked for any further business or questions, and none were brought forward.

Motion made by Scott Harner to approve the purchase of chairs and chair cart for the district. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Kim Snyder – Yes, Doug Anderson – Yes, Scott Harner – Yes.

Motion made by Scott Harner to approve the purchase of giveaways for the district. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Kim Snyder – Yes, Doug Anderson – Yes, Scott Harner – Yes.

Agriculture Pollution Abatement Update

None

Correspondence

None

Old Business

None

New Business

A. Employee Leave Balances as of June 12th, 2026

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour Rate
Brandon Corry	\$22,047.55	408.10	999.60	12.75	10.0	\$32.87
Warren McCarren	\$7,724.55	186.65	96.38	52.50	19.5	\$32.30
Amanda McKay	\$20,776.00	308.05	851.62	12.31	2.0	\$38.96
Ken Middleton	\$36,842.24	604.71	1762.17	20.39	0.0	\$36.51
Elise Snarr	\$2,602.60	47.75	33.12	43.25	0.0	\$28.60
	\$89,992.94					

Motion was made by Kim Snyder to accept the Employee Leave Status Report. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Kim Snyder- Yes, and Doug Anderson- Yes, Scott Harner – Yes.

B. Financial Reports and Bills to be Paid

Fund	Balance Ending May 31, 2026	# of Deposits	Total of Deposits	# of Outstanding Bills	Total of Outstanding Bills
Special	\$862,816.53	0	\$-	0	\$-

District	\$11,636.44	3	\$148,883.73	1	\$873.00
DF StarOhio	\$454,785.04	3	\$176,164.91	0	\$-

- DF Checking Account Interest for May 2026 - \$13.73
- StarOhio May 2026 Dividend - \$1,164.91
- May 2026 SF Expenses including salaries and benefits - \$56,558.87
- Additional Details can be found in the attached Financial Spreadsheets
- Extra Bills to be Approved:
 - o DF: Ken Middleton: \$3.00 Reimbursement for LincPass Parking

Motion was made by Kim Snyder to accept the finances. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Kim Snyder- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Upcoming Meetings and Events

6/26 Leadership Float
7/16 Tire Collection
7/23 Board Meeting
7/26-28 SSS

Adjourn

Motion made by Scott Harner to adjourn at 7:25 p.m. and seconded by Kim Snyder. Motion carried unanimously. Roll Call: Jerrod Pickens- Yes, Kim Snyder- Yes, Doug Anderson – Yes, Scott Harner – Yes.

Mike Beam, Chair

Doug Anderson, Acting Secretary

Amanda McKay, District Director

Attached Financial Reports

Sage Report for Greene SWCD District Fund\

GCSWCD District Account								
For the Period May 1, 2026 through June 23, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	5/1/26			Beginning Balance			38,048.01
111100	District Checking	5/6/26	ACH	GEN.	Transfer Star Ohio/Park		25,000.00	
111100	District Checking	5/12/26	R011367	GEN.	GR COhio TA	148,750.00		
111100	District Checking	5/18/26	ACH	GEN.	transfer		150,000.00	
111100	District Checking	5/20/26	R011368-369	GEN.	Test Your Well	120.00		
111100	District Checking	5/21/26	4613	CDJ			661.84	
111100	District Checking	5/21/26	4614	CDJ	Ken Middleton		295.30	
111100	District Checking	5/29/26	R011374	GEN.	CK Int	13.73		
		5/31/26			Ending Balance			10,859.60
111100	District Checking	6/4/26	R011370	GEN.	OFSWCD Contribution	37,329.24		
111100	District Checking	6/12/26	R011371	GEN.	Test Your Well	60.00		
111100	District Checking	6/15/26	R011372	GEN.	Test Your Well	40.00		
111100	District Checking	6/18/26	R011373	GEN.	Tire Amnesty	873.00		
		6/23/26			Ending Balance			49,161.84
120000	Star Ohio Fund	5/1/26			Beginning Balance			278,620.13
120000	Star Ohio Fund	5/6/26	ACH	GEN.	Transfer Star Ohio/Park	25,000.00		
120000	Star Ohio Fund	5/18/26	ACH	GEN.	transfer	150,000.00		
120000	Star Ohio Fund	5/29/26	R011375	GEN.	Inc Div Reinvestment	1,164.91		
		5/31/26			Ending Balance			454,785.04
		6/23/26			Ending Balance			454,785.04
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

Activity Report for Greene SWCD District Fund

District Fund Activity- June Board Meeting 2026							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date	
Paid per Board Approval							
26-15	StarOhio Account	District Fund Transfer to Star Ohio	\$ 25,000.00	ACH	120000	5/6/26	Paid
26-16	Ohio Treasurer of State	Tree Sale Sales Tax	\$ 661.84	4613	540905	5/21/26	Paid
26-17	StarOhio Account	District Fund Transfer to Star Ohio	\$ 150,000.00	ACH	120000	5/18/26	Paid
26-18	Ken Middleton	Ohio Stormwater Meeting Expenses	\$ 295.30	4614	540701	5/21/26	Paid
26-19	StarOhio Account	District Fund Transfer to Star Ohio	\$ 37,400.00	ACH	120000	6/23/26	Paid
To be Paid per Board Approval							
26-20	Greene Co. Environmental Services	June Tire Collection	\$ 873.00	4615	540902	6/25/26	To be Paid
STAR OHIO INVESTMENT ACCOUNT							
	StarOhio Account	District Fund Transfer to Star Ohio	\$ 25,000.00			5/7/26	Posted
	StarOhio Account	District Fund Transfer to Star Ohio	\$ 150,000.00			5/19/26	Posted
	StarOhio Account	Income Dividend Reinvestment	\$ 1,164.91			5/31/26	Accrued
	StarOhio Account	District Fund Transfer to Star Ohio	\$ 37,400.00			6/23/26	Posted
Reviewed by:				Date:			
Bradstreet & Associates							
Fiscal Agent							
District Director							

Sage Report for Greene SWCD Special Fund

GCSWCD Special Account								
For the Period May 1, 2026 through May 31, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	5/1/26			Beginning Balance			919,375.40
110000	Special Fund Balance	5/5/26	1098226	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	5/7/26	1077564	CDJ	Gr. Co. Services L 152		244.81	
110000	Special Fund Balance	5/7/26	1098398	CDJ			200.00	
110000	Special Fund Balance	5/12/26		CDJ	Public Emp. Retirement System		3,790.96	
110000	Special Fund Balance	5/14/26		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	5/19/26	1099335	CDJ	USBank Corporate Payment Syste		253.68	
110000	Special Fund Balance	5/19/26	1099331	CDJ	AT&T former SBC		70.18	
110000	Special Fund Balance	5/22/26		CDJ	Health Insurance LE 1513		3,805.72	
110000	Special Fund Balance	5/22/26		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	5/22/26		CDJ	Workers Compensation LE1512		186.33	
110000	Special Fund Balance	5/22/26	1099616	CDJ			6,376.00	
110000	Special Fund Balance	5/29/26		CDJ	Salaries LE 151		40,617.60	
110000	Special Fund Balance	5/29/26		CDJ	Medicare Matching LE 1513		573.94	
110000	Special Fund Balance				Current Period Change		56,558.87	-56,558.87
		5/31/26			Ending Balance			862,816.53
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

Activity Report for Greene SWCD Special Fund

Special Fund Activity- June Board Meeting 2026									
VIP									
requisition	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date			Encumbered		015-0014-	Paid	paid	
26-000603	5/22/26	US Bank Corp	116141	SSS Expenses	\$1,200.00	5407.00			Encumbered
26-000690	6/17/26	US Bank Corp	116141	Expenses for OFSWCD Employee Event	\$ 600.00	5407.00			Encumbered
	6/17/26	US Bank Corp	116141	Supplies for Office and Education Workshop	\$ 600.00	5203.00			Encumbered
Paid per Board Approval (May)									
26-000517	5/1/26	Bradstreet & Associates	850350	Accounting Services	\$ 400.00	5305.00	5/4/26	\$ 360.00	Paid
26-000517	5/1/26	T-Mobile	4877	Cell Phone Services	\$ 300.00	5389.00	5/6/2026	\$ 200.00	Paid
26-000517	5/1/26	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	5/6/26	\$ 244.81	Paid
26-000413	4/1/26	US Bank Corp	116141	Education and Office Supplies	\$ 300.00	5203.00	5/19/26	\$ 253.68	Paid
26-000517	5/1/26	AT&T	003733	Internet Services	\$ 100.00	5389.00	5/19/26	\$ 70.18	Paid
26-000601	5/22/26	The Cincinnati Insurance	1535	Insurance Premium	\$6,376.00	5361.00	5/22/26	\$6,376.00	Paid
Paid per Board Approval (June)									
26-000601	5/22/26	Bradstreet & Associates	850350	Accounting Services	\$ 500.00	5305.00	6/3/26	\$ 360.00	Paid
26-000601	5/22/26	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	6/10/26	\$ 72.59	Paid
26-000602	5/22/26	T-Mobile	4877	Cell Phone Services	\$ 300.00	5389.00	6/10/26	\$ 200.00	Paid
26-000602	5/22/26	AT&T	003733	Internet Services	\$ 100.00	5389.00	6/17/26	\$ 70.18	Paid
26-000602	5/22/26	US Bank Corp	116141	Ditch Maint Supplies	\$1,000.00	5203.00	6/17/26	\$ 202.37	Paid
26-000603	5/22/26	US Bank Corp	116141	SSS Registrations	\$ 735.00	5407.00	6/17/26	\$ 735.00	Paid
26-000664	6/10/26	US Bank Corp	116141	Forestry Walk Expenses	\$ 700.00	5203.00	6/17/26	\$ 145.00	Paid
26-000673	6/11/26	US Bank Corp	116141	Office Needs and Supplies	\$ 600.00	5203.00	6/17/26	\$ 257.60	Paid
To Be Paid per Board Approval									
26-000664	6/10/26	US Bank Corp	116141	Forestry Walk Expenses	\$ 700.00	5203.00		\$ 526.27	To be Paid
26-000673	6/11/26	US Bank Corp	116141	Annual Meeting Deposit	\$ 150.00	5305.00		\$ 150.00	To be Paid
				Reviewed by:				Date:	
				Bradstreet & Associates					
				Fiscal Agent					
				District Director					